



Welcome...
 Congratulations on your 2010-2014
 Committee Member Appointment to The
 Mayor's Youth Advisory Committee

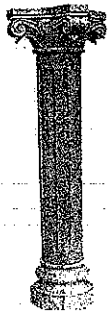








Mayor's Youth Advisory Committee


Making Sense of the Executive
 Committee Model and moving
 forward with MYAC




**The Six Pillars for the Current Term
 of Council**



-  Jobs and Economic Diversification
-  Regional Cooperation
-  Cultural Capital
-  Corporate Opportunities
-  Downtown Revitalization
-  Affordable/Attractive City






Background

CR49/2011 was adopted by Council on January 31, 2011

- That the consultant's final report by KPMG, *ABC Governance Review*, regarding a restructuring of the City's Agencies, Boards, Commissions, and Committees of Council (ABC's) dated January 6, 2011,
- **BE RECEIVED** for information and further;
- That Council **APPROVE** a change in the governance structure of Agencies, Boards, Commissions, and Committees by establishing the following presented option: Option B (Consultant's recommended option) – Executive Committee Model as amended to reflect a (6) six Standing Committees Structure combining Internal Services and Public Engagement Standing Committee with the Executive Committee (as outlined in the consultant's report, Appendix "A");
- That Council **APPROVE** a change in governance strategy, governance process, governance practices, and governance culture for Agencies, Boards, Commissions, and Committees as outlined in the consultant's report, as Appendix "A", and




Background Continued

and further,

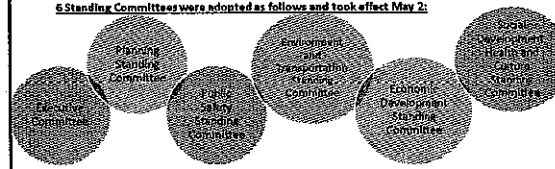
- That Council **ADOPT** the "City of Windsor Council Appointment Policy" as recommended by the consultant, in the consultant's report as Appendix "B" as amended, to allow for Council to make appointments at their discretion as opposed to limiting their choices to only eligible electors in the City of Windsor, and
- That the City Clerk **BE DIRECTED** to report back to City Council with an implementation plan based on Council direction regarding proposed changes to the governance structure, and that in addition 3 members at large **BE ADDED** to Planning Standing Committee.

What does this all mean?




**Executive Committee Model
 Structure**

6 Standing Committees were adopted as follows and took effect May 2:



- With this new structure Council will meet twice a month and each standing committee will meet once a month.
- Advisory committees will report through their respective Standing Committees to Council.
- Boards and Commissions will continue to report as per their founding legislation, but they will provide information updates through their respective standing committees.




Social Development, Health & Culture Standing Committee

5 Council members sit on this committee

The principal advisor would be the Community Development and Health Commissioner.

Who reports directly to this standing committee?

- Senior's Advisory Committee
- Community Public Art Committee
- Diversity Committee
- Mayor's Youth Advisory Committee
- Accessibility Advisory Committee
- Poverty Reduction Roundtable
- Huron Lodge Committee of Management
- Housing Advisory Committee



Social Development, Health & Culture Standing Committee

Mandate:


The responsibilities of the Social Development, Health & Culture Standing Committee shall be to study and report to Council on all matters relating to the following:

Community Services (recreation)	Cultural Matters	Social Services
Low Income and Social Housing	Poverty Roundtable	Long Term Care Services

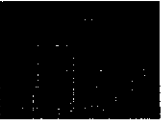


Social Development, Health & Culture Standing Committee Members

The following five Council members have been recommended to sit on the Social Development, Health & Culture Standing Committee, with the Mayor as ex-officio:



Councillor Sleiman




Councillor Maghnieh

Councillor Jones

Councillor Hatfield


Councillor Halberstadt



Mayor's Youth Advisory Committee

MYAC Scope


- The Mayor's Youth Advisory Committee identifies and reports to the Mayor and Council issues that affect youth in the City of Windsor including:
 - Communication strategies to inform youth of events across the city
 - Placements and training opportunities to enhance skills and resumes of youth
 - Exploration of issues like race, religion and youth culture
 - Activities directed toward youth
 - Establishment of a youth venue for various events
 - Recognition of work done by youth in the community
 - Launching of youth-centered activities and volunteering at various City-run events
 - Other issues as identified by the Youth Advisory Committee



Mayor's Youth Advisory Committee

Terms of Reference


- Prepare a work plan outlining the objectives of the Youth Advisory Committee and strategies for execution
- Contact youth directly to obtain their views on issues relevant to their needs and possible suggestions how the City of Windsor may address the issues
- Identify Best Practices models from various municipal Youth Advisory Committees and make recommendations to Council on an appropriate Youth Advisory Committee structure as an ongoing committee of Council
- Conduct surveys with youth-specific questions to identify issues



Mayor's Youth Advisory Committee

Terms of Reference - Continued

- Conduct consultative meetings with student councils from local school boards, youth action groups, teen health centres, and other representative youth groups
- Develop and maintain a youth web portal as a form of communicating youth issues to the advisory committee
- Length of Term: The Advisory Committee is to report to the Mayor and Council on issues affecting youth no later than eight months from the date of formation. This committee will make recommendations about how council can assist with youth issues and at that time, make any request for the continuation of the Youth Advisory Committee



Role of the Advisory Committees

- To provide public input to Council members on emerging issues
- Consider issues and to provide advice. They are not to deliver services or perform any operation function
- Report to their respective Standing Committee
- Meet quarterly (if more meetings are required Clerk's office will ensure support is provided)



Role of Administration

Coordinator Service

- The City Clerk (or designates appointed by the City Clerk) functions as the secretary of most Committees, providing secretarial service and a degree of administrative support. Administrative support includes notification of meetings, official correspondence and mailings.
- The individual seconded to the Committee is not under the direction of the Committee, but is available as a resource to provide for an official record of decisions of the Committee and to ensure that these decisions are communicated to City Council where appropriate. The Coordinator is appointed to record the decisions of the Committee and not to provide a verbatim transcript of the meetings.



Role of the Chair

- The Chair ensures that the committee and its members act in accordance with Council policy, procedures and directions.
- The Chair presides over the meeting to ensure that proceedings are conducted in an appropriate and orderly manner.
- The Chair should not propose a motion him/herself.



Code of Conduct

All members shall:

- Respect the authority of the Chair
- Follow the procedural "rules of order" as guided by the Chair and The City Clerk's designate
- Practise common courtesy in dealing with each other
- Refrain from talking while another member has the floor
- Refrain from irrelevant remarks, repetition, lengthy discussion and objectionable language
- Not monopolize the discussion



Ground Rules

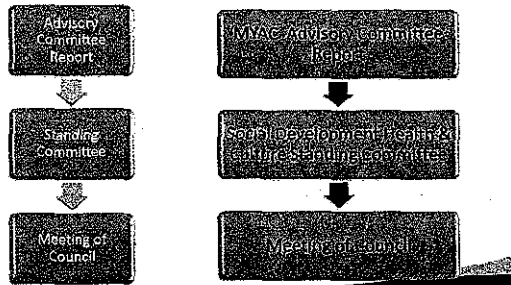
- One speaker at a time, and focus on issue being discussed.
- No correspondence to be distributed at meeting, only items on the circulated agenda will be discussed.
- Meetings will have a maximum time limit of 2 hours.
- Please notify Council Services if you will be unable to attend the meeting.



Executive Committee Model and MYAC

COMMITTEE	CHAIR	MEMBER	MEMBER	MEMBER	MEMBER	MEMBER
Community Development						
Community Services						
Community						
Community						

How Reports flow through the Executive Committee Model



Notification and Media Coverage

- All agendas and minutes will be posted to the website
- Media will be notified of all meetings (Advisory and Standing Committee)



Thank you

*Office of the City Clerk
Council Services*

