

**THE CORPORATION OF THE CITY OF WINDSOR
POLICY**

Service Area:	Office of the City Engineer	Policy No.:	
Department:	Public Works	Approval Date:	July 8, 2013
Division:	Parking Enforcement	Approved By:	CR126/2013
		Effective Date:	July 8, 2013
Subject:	Parking Bylaw 9023 Cancellation / Fine Reduction of Accessible Parking Tickets	Procedure Ref.:	
		<i>Pages:</i>	Replaces: CR228/2007
Prepared By:	Terry Pearce		Date: June 11, 2007

1. POLICY

- 1.1** Parking By-law 9023 regulates the parking of vehicles within the City of Windsor. Council's intention is that Parking By-law 9023 be fully enforced. However, in mitigating circumstances, including but not limited to medical emergencies or vehicle breakdowns, accessible parking tickets may be cancelled or fines reduced.
- 1.2** A Procedure that sets out the circumstances in which accessible parking tickets will be cancelled or fines reduced accompanies this policy.

2. PURPOSE

- 2.1** The goal of the policy is to ensure that the City of Windsor's Parking By-law 9023 is enforced consistently, fairly and without political interference.

3. SCOPE

- 3.1** This policy covers parking tickets issued by or on behalf of the City of Windsor with respect to parking or stopping in an accessible parking space contrary to s. 21(12) of By-law 9023.

4. RESPONSIBILITY

- 4.1** The Chief Administrative Officer is responsible for the implementation of this policy.
- 4.2** The City Engineer is responsible for the enforcement of this policy.

5. GOVERNING RULES AND REGULATIONS

- 5.1** Parking Bylaw 9023 regulates the parking of vehicles within the City of Windsor.
- 5.2** The *Provincial Offences Act*, R.S.O. 1990, c. P.33 provides the municipality with authority to reduce or cancel parking tickets.
- 5.3** The *Municipal Act, 2001*, S.O. 2001, c. 25 allows the municipality to enact a bylaw to regulate parking.

6. **RECORDS**

6.1 Records created as a result of this policy will be retained in accordance with the Records Retention Period Bylaw 21-2013.