

BY-LAW NUMBER 35-2020

A BY-LAW TO AMEND BY-LAW NUMBER 392-2002, BEING A BY-LAW TO ESTABLISH AND REQUIRE PAYMENT OF FEES AND CHARGES

Passed the 2nd day of March, 2020.

WHEREAS By-law Number 392-2002 was passed by the Council of The Corporation of the City of Windsor on December 16, 2002;

AND WHEREAS By-law Number 392-2002 has previously been amended;

AND WHEREAS it is deemed expedient to further amend said By-law Number 392-2002 of The Corporation of the City of Windsor;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That By-law Number 392-2002 be further amended by deleting Schedule "A" attached thereto and substituting Schedule "A" attached hereto.
2. That this by-law shall come into force and take effect on the day of the final passing thereof.



DREW DILKENS, MAYOR



CITY CLERK

First Reading - March 2, 2020
Second Reading - March 2, 2020
Third Reading - March 2, 2020

Schedule "A" to By-law 35-2020



Schedule C: City of Windsor User Fee Schedule

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User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor
User Fee Schedule

Office of the Chief Financial Officer - Finance						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
1		Financial Accounting	Accounts Receivable	Administrative Fee (NSF Cheques - A/R)	\$50.00	per nsf cheque/returned item
2		Financial Accounting	Payroll	Processing of Wage Assignments	\$10.00	per remittance where allowed by court on certain files
3		Taxation & Financial Projects	Collections, Invest Banking	Interest on trade receivables more than 30 days past due	2.00%	per month, compounded
4		Taxation & Financial Projects	Property Valuations	Expedited Tax Certificates	\$120.00	per certificate
5		Taxation & Financial Projects	Property Valuations	External Tax Inquiry (ETI) On Line Transaction Fee	\$60.00	per roll number
6		Taxation & Financial Projects	Property Valuations	New Property Account Fee	\$75.00	per roll
7		Taxation & Financial Projects	Property Valuations	Ownership Changes	\$75.00	per roll
8		Taxation & Financial Projects	Property Valuations	Statement of Account Fee	\$30.00	per statement
9		Taxation & Financial Projects	Property Valuations	Tax Certificates	\$75.00	per certificate
10		Taxation & Financial Projects	Property Valuations	Tax Receipts	\$30.00	per roll number
11		Taxation & Financial Projects	Revenue & Collections	Additional Interested Party Notification	\$50.00	per letter
12		Taxation & Financial Projects	Revenue & Collections	Corporate Search	\$15.00	per property plus disbursements
13		Taxation & Financial Projects	Revenue & Collections	Current & Prior Year's Tax Information (Printed or Written)	\$10.00	per roll year
14		Taxation & Financial Projects	Revenue & Collections	Electronic lien cancellation fee	\$15.00	per certificate plus disbursements
15		Taxation & Financial Projects	Revenue & Collections	Electronic lien certificate fee	\$30.00	per certificate plus disbursements
16		Taxation & Financial Projects	Revenue & Collections	Letters of Default	\$50.00	2nd Notice
17		Taxation & Financial Projects	Revenue & Collections	Letters of Default	\$250.00	Final Letter
18		Taxation & Financial Projects	Revenue & Collections	Local Improvements, Sewer Replacements	\$100.00	per roll
19		Taxation & Financial Projects	Revenue & Collections	Mortgage Account Administration Fee	\$30.00	per account

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City of Windsor
User Fee Schedule

Office of the Chief Financial Officer - Finance						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
20		Taxation & Financial Projects	Revenue & Collections	Other Charges Levied Against The Tax Roll	\$50.00	per account
21		Taxation & Financial Projects	Revenue & Collections	Registered Interested Party (up to 2 parties)	\$225.00	per letter
22		Taxation & Financial Projects	Revenue & Collections	Registration Cost Recovery	various	
23		Taxation & Financial Projects	Revenue & Collections	Research - Current & Prior Year's Tax Information (Printed or Written)	\$52.00	per hour
24		Taxation & Financial Projects	Revenue & Collections	Returned Service Item (Includes NSF cheques)	\$50.00	per nsf cheque/returned item
25		Taxation & Financial Projects	Revenue & Collections	Tax Registrations	\$1,450.00	per property
26		Taxation & Financial Projects	Revenue & Collections	Tax Sale Tender Pick-up/Drop-off	\$25.00	per tender package
27		Taxation & Financial Projects	Revenue & Collections	Title Search	\$35.00	per property plus disbursements

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City of Windsor
User Fee Schedule

Office of the Chief Financial Officer - Information Technology							
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
1		Project Management & Applications		Business Licenses (Animal) On-Line Transaction Fee	\$0.00	On-Line Transaction	
2		Project Management & Applications		Construction Heating Permit On-Line Transaction Fee	\$0.00	On-Line Transaction	
3		Project Management & Applications		Construction Plumbing Permit On-Line Transaction Fee	\$0.00	On-Line Transaction	
4		Project Management & Applications		Construction Sewer Permit On-Line Transaction Fee	\$0.00	On-Line Transaction	
5		Project Management & Applications		External Tax Inquiry (ETI) On-Line Transaction Fee	\$10.00	On-Line Transaction	
		There is a \$2.00 service fee for any of the above on-line transactions and a \$3.00 service fee for any over-the-counter transactions including fax and mail-in options exclusive of Business, Lottery and Dog Licenses. (2016 - Moved to Planning & Building Department)					
		There is a \$3.00 (per Public Works Permit) service fee for any over-the-counter transactions including fax and mail-in options. (2016 - Moved to Public Works Department)					

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City of Windsor
User Fee Schedule

Office of the City Clerk - Council Services							
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
1		Communications and Customer Service Support	211 Call Centre	Broadcast Fax	\$75.00	per document	
2		Employee Relations	Employee Relations	Photocopy Fee	\$2.00	1st page	
3		Employee Relations	Employee Relations	Photocopy Fee	\$0.30	per additional page	
4	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Owner	\$419.00	initial	
5	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Owner	\$379.00	per year	
6	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Operator	\$191.00	per year	
7	3	Policy, Gaming, Licensing	Business Licence Fees	Auctioneer	\$232.00	per occurrence	
8	3	Policy, Gaming, Licensing	Business Licence Fees	Auctioneer	\$191.00	per year	
9	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Car Wash	\$290.00	initial	
10	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Car Wash	\$249.00	per year	
11	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - For each building or place where gasoline and oils are kept for sale	\$232.00	initial	
12	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - For each building or place where gasoline and oils are kept for sale	\$191.00	per year	
13	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles kept for hire or used for hire	\$232.00	initial	
14	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles kept for hire or used for hire	\$191.00	per year	
15	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles Storage/Sales	\$232.00	initial	
16	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles Storage/Sales	\$191.00	per year	
17	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Repair, Paint or Upholstery	\$290.00	initial	
18	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Repair, Paint or Upholstery	\$249.00	per year	
19	3	Policy, Gaming, Licensing	Business Licence Fees	Bed & Breakfast	\$566.00	initial	
20	3	Policy, Gaming, Licensing	Business Licence Fees	Bed & Breakfast	\$191.00	per year	
21	3	Policy, Gaming, Licensing	Business Licence Fees	Bill Distributor	\$191.00	per year	
22	3	Policy, Gaming, Licensing	Business Licence Fees	Body Modification	\$357.00	initial	
23	3	Policy, Gaming, Licensing	Business Licence Fees	Body Modification	\$191.00	per year	
24	3	Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Owner/Operator	\$503.00	initial	
25	3	Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Owner/Operator	\$191.00	per year	
26		Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Attendant	\$191.00	per year	
27	3	Policy, Gaming, Licensing	Business Licence Fees	Business Licence Plate Replacement	\$60.00	per plate	
28	3	Policy, Gaming, Licensing	Business Licence Fees	Business Licence Replacement	\$25.00	per licence	
29	3	Policy, Gaming, Licensing	Business Licence Fees	Carnival or Circus	\$191.00	per occurrence	
30	3	Policy, Gaming, Licensing	Business Licence Fees	Entertainment Lounge	\$540.00	initial	
31	3	Policy, Gaming, Licensing	Business Licence Fees	Entertainment Lounge	\$441.00	per year	
32	3	Policy, Gaming, Licensing	Business Licence Fees	Escorts	\$191.00	per year	
33	3	Policy, Gaming, Licensing	Business Licence Fees	Food Store	\$290.00	initial	
34	3	Policy, Gaming, Licensing	Business Licence Fees	Food Store	\$191.00	per year	
35	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 1 and 2)	\$232.00	initial	
36	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 1 and 2)	\$191.00	per year	
37	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 3, 4 and 5)	\$191.00	per year	
38	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Contractor	\$232.00	initial	
39	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Contractor	\$191.00	per year	
40	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Master	\$191.00	per year	

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City of Windsor
User Fee Schedule

Office of the City Clerk - Council Services							
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
41	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Centres	\$232.00	initial	
42	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Centres	\$191.00	per year	
43	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Practitioner	\$191.00	per year	
44	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food	\$415.00	initial	
45	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food	\$316.00	per year	
46	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food / Liquor	\$540.00	initial	
47	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food / Liquor	\$441.00	per year	
48	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Liquor / Food	\$540.00	initial	
49	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Liquor / Food	\$441.00	per year	
50	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Lunch Counter	\$415.00	initial	
51	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Lunch Counter	\$316.00	per year	
52	3	Policy, Gaming, Licensing	Business Licence Fees	Licence Administrative Charge	\$25.00	per licence	
53	3	Policy, Gaming, Licensing	Business Licence Fees	Lodging House	\$566.00	initial	
54	3	Policy, Gaming, Licensing	Business Licence Fees	Lodging House	\$525.00	per year	
55	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 1	\$191.00	per year	
56	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 2	\$191.00	per year	
57	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3	\$191.00	per year	
58	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Sign Lessor	\$232.00	initial	
59	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Sign Lessor	\$191.00	per year	
60	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Vendor Agreements (all other areas)	\$675.00	per location	
61	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Vendor Agreements (Downtown Windsor Business Improvement Area)	\$1,000.00	per location	
62	3	Policy, Gaming, Licensing	Business Licence Fees	Old Gold Dealer	\$232.00	initial	
63	3	Policy, Gaming, Licensing	Business Licence Fees	Old Gold Dealer	\$191.00	per year	
64	3	Policy, Gaming, Licensing	Business Licence Fees	Personal Service	\$191.00	per year	
65	3	Policy, Gaming, Licensing	Business Licence Fees	Pet Shops	\$232.00	initial	
66	3	Policy, Gaming, Licensing	Business Licence Fees	Pet Shops	\$191.00	per year	
67	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Contractor	\$232.00	initial	
68	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Contractor	\$191.00	per year	
69	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Master	\$191.00	per year	
70	3	Policy, Gaming, Licensing	Business Licence Fees	Public Hall	\$566.00	initial	
71	3	Policy, Gaming, Licensing	Business Licence Fees	Public Hall	\$525.00	per year	
72	3	Policy, Gaming, Licensing	Business Licence Fees	Public Parking Lot	\$191.00	per year	
73	3	Policy, Gaming, Licensing	Business Licence Fees	Public Parking Lot	\$232.00	initial	
74	3	Policy, Gaming, Licensing	Business Licence Fees	Retail / Resale	\$232.00	initial	
75	3	Policy, Gaming, Licensing	Business Licence Fees	Retail / Resale	\$191.00	per year	
76	3	Policy, Gaming, Licensing	Business Licence Fees	Salvage Yards	\$290.00	initial	
77	3	Policy, Gaming, Licensing	Business Licence Fees	Salvage Yards	\$249.00	per year	
78	3	Policy, Gaming, Licensing	Business Licence Fees	Special Sales	\$191.00	per year	
79	3	Policy, Gaming, Licensing	Business Licence Fees	Standard Letter	\$25.00	per letter	
80	3	Policy, Gaming, Licensing	Business Licence Fees	Tobacconist	\$232.00	initial	
81	3	Policy, Gaming, Licensing	Business Licence Fees	Tobacconist	\$191.00	per year	
82		Policy, Gaming, Licensing	Bylaw Enforcement	Dirty Yard Administrative Fee	\$215.00	per hour	
83		Policy, Gaming, Licensing	Bylaw Enforcement	Dirty Yard Work Order	\$215.00	per request	

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City of Windsor
User Fee Schedule

Office of the City Clerk - Council Services						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
84		Policy, Gaming, Licensing	Bylaw Enforcement	Reinspection Related to Regulatory Bylaws and City Issued Licenses	\$215.00	per site visit
85		Policy, Gaming, Licensing	Council Services	Zoning By-Law 3072 Text	\$50.00	per copy
86		Policy, Gaming, Licensing	Council Services	Zoning By-Law 85-15	\$50.00	per copy
87		Policy, Gaming, Licensing	Council Services	Zoning By-Law 8600 Text	\$50.00	per copy
88		Policy, Gaming, Licensing	Council Services	Zoning By-Law Subscription Plan	\$100.00	per year
89		Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Spayed/Neutered (Purchase prior to Feb 1)	\$17.00	per tag
90		Policy, Gaming, Licensing	Dog Licence	1st Restricted Dog (Purchase Feb - June)	\$112.00	per tag
91		Policy, Gaming, Licensing	Dog Licence	1st Restricted Dog (Purchase July to Dec)	\$139.00	per tag
92		Policy, Gaming, Licensing	Dog Licence	1st Restricted Dog (Purchase prior to Feb 1)	\$102.00	per tag
93		Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Spayed/Neutered (Purchase Feb - June)	\$32.00	per tag
94		Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Spayed/Neutered (Purchase July to Dec)	\$47.00	per tag
95		Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Unaltered (Purchase Feb - June)	\$66.00	per tag
96		Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Unaltered (Purchase July to Dec)	\$98.00	per tag
97		Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Unaltered (Purchase prior to Feb 1)	\$34.00	per tag
98		Policy, Gaming, Licensing	Dog Licence	2nd Restricted Dog (Purchase Feb - June)	\$139.50	per tag
99		Policy, Gaming, Licensing	Dog Licence	2nd Restricted Dog (Purchase July to Dec)	\$167.00	per tag
100		Policy, Gaming, Licensing	Dog Licence	2nd Restricted Dog (Purchase prior to Feb 1)	\$127.00	per tag
101		Policy, Gaming, Licensing	Lottery Licences	Lottery Licensing- Break Open Tickets and Raffles	3% of prizeboard	per licence
102	4	Policy, Gaming, Licensing	Lottery Licences	Lottery Licensing- Traditional Bingo Hall	\$165.00	per event
103	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Driver License	\$110.00	per year
104	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Photo ID card	\$15.00	per year
105	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Plate Holder Licence - Motorized	\$180.00	per year
106	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Plate Holder Licence - Muscular	\$70.00	per year
107	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Replacement Photo ID card	\$25.00	per occurrence
108	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Transfer from Vehicle to Vehicle	\$70.00	per occurrence
109	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Vehicle Re-inspection	\$60.00	per occurrence
110		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Broker	\$60.00	per vehicle
111		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Driver Licence	\$110.00	per year
112		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Driver's List	\$30.00	per year
113		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Filing of leases	\$30.00	per occurrence

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User Fee Schedule

Office of the City Clerk - Council Services						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
114		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Photo ID card	\$15.00	per issuance
115		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Plate Holder Licence	\$400.00	per year
116		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Replacement Photo ID card	\$25.00	per occurrence
117		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Transfer from Plate Holder to Plate Holder	\$400.00	per occurrence
118		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Transfer from Vehicle to Vehicle	\$70.00	per occurrence
119		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 1-100 Transportation Network Company Vehicles	\$5,000.00	per year
120		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 101-250 Transportation Network Company Vehicles	\$7,500.00	per year
121		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 251-500 Transportation Network Company Vehicles	\$15,000.00	per year
122		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 501-750 Transportation Network Company Vehicles	\$20,000.00	per year
123		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 751-1000 Transportation Network Company Vehicles	\$25,000.00	per year
124		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 1001 plus Transportation Network Company Vehicles	\$30,000.00	per year
125		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Trip Fees	\$0.11	per trip
126		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Vehicle Re-Inspection	\$60.00	per occurrence
127		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Towing	Each Driver	\$20.00	per year
128		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Towing	Each Vehicle	\$52.00	per year
129		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Towing	Owner	\$105.00	per year
130		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Towing	Photo ID card	\$15.00	per year
131		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Towing	Replacement Photo ID card	\$25.00	per occurrence
132		Records and Elections	Elections	Nomination Fee - Councillors/School Board Trustee	\$100.00	per nomination
133		Records and Elections	Elections	Nomination Fee - Mayor	\$200.00	per nomination
134		Records and Elections	Freedom of Information	Freedom of Information Request Application (mandatory and non-refundable)	\$5.00	per request
135	1	Records and Elections	Freedom of Information	Information Disk	\$10.00	per disk
136	1	Records and Elections	Freedom of Information	Photocopying	\$0.20	per page
137	1	Records and Elections	Freedom of Information	Preparing a Record	\$30.00	per hour
138	1	Records and Elections	Freedom of Information	Search a Record	\$30.00	per hour

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City of Windsor
User Fee Schedule

Office of the City Clerk - Council Services						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
139		Records and Elections	Printing	Photocopying (Additional Pages After the First Page)	\$0.30	per page
140		Records and Elections	Printing	Photocopying (First Page)	\$2.00	per first page
141		Records and Elections	Records	Certified Copy of Assessment Roll Pages	\$25.00	per assessment
142		Records and Elections	Records	Certified Copy of By-law or Council Resolution	\$25.00	per by-law or
143		Records and Elections	Records	Declaration of Residency Letter	\$25.00	per letter
144		Records and Elections	Records	Ownership List from Assessment Roll	\$26.00	per hour + cost of
145		Records and Elections	Records	Permanent Resident Card verification	\$10.00	per card
146		Records and Elections	Records	Records Search	\$26.00	per hour + cost of photocopying
147		Records and Elections	Vital Statistics	Civil Ceremony (During the Day)	\$250.00	per ceremony
148		Records and Elections	Vital Statistics	Death Registrations	\$50.00	per certificate
149		Records and Elections	Vital Statistics	Marriage Licence	\$135.00	per licence
150		Records and Elections	Vital Statistics	Signing Affidavits for name change and other applications	\$10.00	per affidavit
151		Records and Elections	Vital Statistics	Witness Fee (for civil ceremony)	\$25.00	per request
Notes:						
1	Fees are established through regulation 832 of the Municipal Freedom of Information Protection and Privacy Act. Note other fees may apply as per MFIPPA.					
2	By-Law 137-2007 Schedule 2 approved by Council in 2007.					
3	The entire Business Licence Fee Schedule was last approved by Council in 2005. The Fire Inspection Fee Increase was approved during the 2015 Operating Budget Process.					
4	E-bingo will yield 3.0% of Net Gaming Win each quarter as per the Standard Agreement between the City of Windsor and the Ontario Lottery and Gaming Corporation.					
There is a \$2.00 service fee for any of the above on-line transactions and a \$3.00 service fee for any over-the-counter transactions including fax and mail-in options exclusive of Business, Lottery and Dog Licenses.						
HST Notes:						
1	Unless incidental to exempt supply.					
2	Unless City is regulatory body.					

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City of Windsor
User Fee Schedule

Office of the City Clerk - Human Resources							
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
1		Human Resources	Human Resources Administration	Corporate ID Badges	\$10.00	per badge	
2		Human Resources	Human Resources Administration	Photocopy Fee	\$2.00	1st page	
3		Human Resources	Human Resources Administration	Photocopy Fee	\$0.30	per additional page	
4	2	Human Resources	Recruitment	Firefighter Recruitment - Administrative Fee	\$41.33	per applicant	
5	1	Human Resources	Recruitment	Firefighter Recruitment - Miscellaneous Fees may be applicable (police clearance, educational documents and fitness certificate).	\$0.00	per applicant	
Notes:							
1	The Miscellaneous fees are not collected by the Corporation of the City of Windsor.						
2	Per Council Resolution CR107/2011 Human Resources can alter the Firefighter recruitment process and change the Fee Structure.						

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor
User Fee Schedule

Office of the City Solicitor - Legal							
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
1		Legal, Real Estate Services & Risk Management	Legal Services	Amending Subdivision/Condominium	\$841.50	per agreement	
2		Legal, Real Estate Services & Risk Management	Legal Services	By-law deleting Part Lot Control from lands with registered plans of subdivision	\$1,020.00	per plan plus \$50.00 per unit	
3		Legal, Real Estate Services & Risk Management	Legal Services	Committee of Adjustment - Agreements, Deeds, Easements	\$336.60	per document	
4		Legal, Real Estate Services & Risk Management	Legal Services	Connect to Sewer Agreements	\$448.80	per agreement	
5		Legal, Real Estate Services & Risk Management	Legal Services	Copies of Documents (each additional page after first page)	\$0.50	per page	
6		Legal, Real Estate Services & Risk Management	Legal Services	Copies of Documents (first page of each document)	\$2.00	per page	
7		Legal, Real Estate Services & Risk Management	Legal Services	Deeds, Quit Claim Deeds, Easements	\$224.40	per document plus \$50.00 a unit	
8		Legal, Real Estate Services & Risk Management	Legal Services	Demolition Agreements	\$336.60	per agreement	
9		Legal, Real Estate Services & Risk Management	Legal Services	Discharge of Mortgage	\$255.00	per discharge	
10		Legal, Real Estate Services & Risk Management	Legal Services	Drain Enclosure Agreements	\$0.00	per agreement	
11		Legal, Real Estate Services & Risk Management	Legal Services	Encroachment Agreements	\$336.60	per agreement	
12		Legal, Real Estate Services & Risk Management	Legal Services	Mortgages (preparation)	\$336.60	per mortgage	
13		Legal, Real Estate Services & Risk Management	Legal Services	Pave & Drain Alley Agreements	\$0.00	per agreement	
14		Legal, Real Estate Services & Risk Management	Legal Services	Release of Agreements, Easements, Deeds	\$224.40	per agreement plus \$50.00 per unit	
15		Legal, Real Estate Services & Risk Management	Legal Services	Release of Encroachment Agreement	\$224.40	per agreement	
16		Legal, Real Estate Services & Risk Management	Legal Services	Servicing Agreements	\$586.50	per agreement plus \$50.00 per unit	
17		Legal, Real Estate Services & Risk Management	Legal Services	Site Plan Control Agreement	\$841.50	per agreement	
18		Legal, Real Estate Services & Risk Management	Legal Services	Condominium Agreements	\$1,683.00	per plan plus \$50.00 per unit	
19		Legal, Real Estate Services & Risk Management	Legal Services	Subdivision Agreements	\$2,144.04	per plan plus \$50.00 per unit	
20		Provincial Offences	Provincial Offences	Copies of documents - not requiring certification	\$5.00	per document	
21		Provincial Offences	Provincial Offences	Copies of documents - requiring certification	\$10.00	per certification	
22	2	Provincial Offences	Provincial Offences	minimum charge per transcript ordered	\$50.00	per transcript	
23	2	Provincial Offences	Provincial Offences	non-appeal transcripts - first copy, per page	\$5.00	per page	

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City of Windsor
User Fee Schedule

Office of the City Solicitor - Legal							
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
24	2	Provincial Offences	Provincial Offences	non-appeal transcripts -additional copies, per page	\$1.00	per page	
25	2	Provincial Offences	Provincial Offences	other appeal transcripts - additional copies, per page	\$0.55	per page	
26	2	Provincial Offences	Provincial Offences	other appeal transcripts - first copy, per page	\$3.20	per page	
27		Provincial Offences	Provincial Offences	Record of Conviction	\$25.00	per record	
28		Provincial Offences	Provincial Offences	Retrieval from storage of Court file	\$50.00	per file	
29		Provincial Offences	Provincial Offences	Search Request	\$50.00	per search	
30		Provincial Offences	Provincial Offences	Sign Default Certificate	\$25.00	per certificate	
31	2	Provincial Offences	Provincial Offences	single copy for purpose of reproduction in appeal to Court of Appeal	\$3.75	per page	
32		Provincial Offences	Provincial Offences	Collection Fee for fines/cases that have gone into default	\$35.00	per case	
33	2	Provincial Offences	Provincial Offences	Transcripts:			
34		Purchasing	Purchasing	Deposit Fee for Tender/Proposal - Electronic Documents	\$25.00	per deposit	
35	1	Purchasing	Purchasing	Deposit Fee for Tender/Proposal over \$5,000,000	\$100.00	per deposit	
36	1	Purchasing	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$1,000,000 and \$5,000,000	\$75.00	per deposit	
37	1	Purchasing	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$100,000 and \$1,000,000	\$50.00	per deposit	
38	1	Purchasing	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$50,000 and \$100,000	\$25.00	per deposit	
Notes:							
	1	The deposit fee amounts are not policy, but rather guidelines used to charge vendors. As each tender has different requirements					
	2	All transcript orders are subject to prepayment in full based on Court Monitor's estimate					

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor
User Fee Schedule

Office of the City Solicitor- Fire & Rescue						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
		Fire Apparatus	Fire Apparatus	MTO inspection as per WFR sheet:		
1		Fire Apparatus	Fire Apparatus	Light Truck	\$120.00	per hour
2		Fire Apparatus	Fire Apparatus	2-axle Pumper or Heavy Rescue	\$120.00	per hour
3		Fire Apparatus	Fire Apparatus	3-axle Pumper, Aerial or Heavy Rescue	\$120.00	per hour
		Fire Apparatus	Fire Apparatus	Ladder Testing:		
4		Fire Apparatus	Fire Apparatus	Attic	\$120.00	per hour
5		Fire Apparatus	Fire Apparatus	Roof or Ground	\$120.00	per hour
6		Fire Apparatus	Fire Apparatus	Extension (10 ft. extension -\$10 Pull; \$10 Load)	\$120.00	per hour
7		Fire Apparatus	Fire Apparatus	Bangor	\$120.00	per hour
8		Fire Apparatus	Fire Apparatus	NFPA Pump Service as per WFR Sheet	\$120.00	per hour
9		Fire Apparatus	Fire Apparatus	adjust pump packing	\$120.00	per hour
10		Fire Apparatus	Fire Apparatus	NFPA Pump Test with tank to pump flow	\$120.00	per hour
11		Fire Apparatus	Fire Apparatus	with 2 side hard suction add:	\$120.00	per hour
12		Fire Apparatus	Fire Apparatus	Standard Foam System Calibration	\$120.00	per hour
13		Fire Apparatus	Fire Apparatus	Flow meter adjust during pump test	\$120.00	per hour
14		Fire Apparatus	Fire Apparatus	Complete set-up and adjust flowmeter at hydrant	\$120.00	per hour
		Fire Apparatus	Fire Apparatus	Fit Test:		
15		Fire Apparatus	Fire Apparatus	First person 1/2 hr(each additional 1/3 hr)	\$120.00	per hour
16		Fire Apparatus	Fire Apparatus	1 day use	\$88.75	per day
17		Fire Apparatus	Fire Apparatus	1 week use	\$188.75	per use
18		Fire Apparatus	Fire Apparatus	2 weeks	\$310.75	per use
19		Fire Apparatus	Fire Apparatus	1 month	\$577.00	per use
20		Fire Apparatus	Fire Apparatus	SCBA Testing	\$120.00	per hour
21		Fire Apparatus	Fire Apparatus	SCBA Repair	\$120.00	per hour
22		Fire Apparatus	Fire Apparatus	General repair and services	\$120.00	per hour
23		Fire Communications	Dispatch	Central Dispatch	\$1.85	per capita
24		Fire Communications	Dispatch	Central Dispatch Records	\$40.00	per hour
25		Fire Prevention	Fire Prevention	Building Manager Fire Safety Training	\$40.00	per participant
26		Fire Prevention	Fire Prevention	Business Licence Reinspections	\$150.00	per hour
27		Fire Prevention	Fire Prevention	Fire Investigation Report - Not Attended	\$150.00	per hour
28		Fire Prevention	Fire Prevention	Failure to Locate Utilities/Gas Lines Strike. Rate subject to change based on MTO updates.	\$485.00	per hour/piece of apparatus
29		Fire Prevention	Fire Prevention	Fire Extinguisher Training	\$375.00	per session
30		Fire Prevention	Fire Prevention	Fire Safety Plan Review	\$150.00	per hour
31		Fire Prevention	Fire Prevention	Firework Pyro Application & Review	\$300.00	per application
32		Fire Prevention	Fire Prevention	General Inspections & Applications	\$150.00	per hour
33	1	Fire Prevention	Fire Prevention	Fire Department Realtor Letter	\$100.00	per letter
34		Fire Prevention	Fire Prevention	Lockbox Program	\$75.00	each
35		Fire Prevention	Fire Prevention	Malicious Fire Alarm Activation	\$1,350.00	per event
36		Fire Prevention	Fire Prevention	Multiple Responses due to unmaintained equipment	\$1,350.00	per event
37		Fire Prevention	Fire Prevention	Re-inspections with Fire Code deficiencies	\$150.00	per hour
38		Fire Prevention	Fire Prevention	Fire Investigation Report - Attended	\$300.00	each
39		Fire Prevention	Fire Prevention	Site Plan Control Review	\$300.00	each

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City of Windsor
User Fee Schedule

Office of the City Solicitor- Fire & Rescue							
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
40		Fire Prevention	Fire Prevention	Special Events Application & Review - Major	\$300.00	per application	
41		Fire Prevention	Fire Prevention	Special Events Application & Review - Minor	\$175.00	per application	
42		Fire Rescue	Fire Rescue	Emergency Assistance for Emergencies beyond normal fire protection. Rate subject to change based on MTO updates.	\$485.00	/hour per piece of apparatus + consumable inventory + 10% admin charge	
43		Fire Rescue	Fire Rescue	MTO Rate for Fire Services on Provincially owned portions of roads and highways. Rate subject to change based on MTO updates.	\$485.00	/hour per piece of apparatus + consumable inventory + 10% admin charge	
44		Fire Rescue	Fire Rescue	MVA Responses to Non-Resident Vehicles and vehicles over 5 ton. (Out of Country vehicles HST not applicable) Rate subject to change based on MTO updates.	\$485.00	/hour per piece of apparatus + consumable inventory + 10% admin charge	
45		Fire Training	Training	Burn Tower Rental	\$200.00	per day	
	Notes:						
	1	Includes 7% GIS surcharge					

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City of Windsor
User Fee Schedule

Office of the City Solicitor- Planning & Building						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
1		Admin. - Planning & Building	Copies	11" x 17"	\$1.05	each additional page
2		Admin. - Planning & Building	Copies	high toner coverage	\$0.50	each additional page
3		Admin. - Planning & Building	Copies	Light toner coverage	\$0.30	each additional page
4		Admin. - Planning & Building	Copies	medium toner coverage	\$0.40	each additional page
5		Admin. - Planning & Building	Copies	Xeroxing - per page black & white copies	\$2.35	1st page
6		Admin. - Planning & Building	Copies	Xeroxing - per page colour copies	\$2.35	1st page
7		Admin. - Planning & Building	Maps	Official Plan Schedules	\$0.00	per schedule
8		Admin. - Planning & Building	Maps	Residential Activity Map - full set (16)	\$245.00	per set
9		Admin. - Planning & Building	Maps	Residential Activity Map - single	\$11.50	per map
10		Admin. - Planning & Building	Publications	City Centre West CIP (colour)	\$50.00	per plan
11		Admin. - Planning & Building	Publications	Windsor SEEN	NO CHARGE	per publication
12		Building	Building Enforcement	Building Inspection Fee for license	\$87.50	per license
13				Proposed Cumulative Staged Inspection Fees for Vacant Buildings, Building Conditions & Property Standards (by-law 9-2019), Zoning (by-law 8600) and Pools (160-2010)/Fence (170-2012) Enforcement files:		
14				Stage 1 - Investigation with resulting Order	\$200.00	per file
15				Stage 2 - Not in compliance - Final Warning Letter (FWL)	\$71.00	per file
16				Stage 3 - Not In compliance - Court Charge	\$293.00	per file
17				Stage 4 - Court follow-up inspections until complete resolution	\$177.00	per file
18		Building	Building Enforcement	Fence & Swimming Pool Inspection Recovery	\$0.00	per order
19		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (If > 32 < 62 units)	\$145.00	per premise
20		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (If 62 + units)	\$203.50	per premise
21		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (If < 32 units)	\$87.00	per premise
22		Building	Building Enforcement	Inspection for Zoning Order Closure	\$0.00	

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City of Windsor
User Fee Schedule

Office of the City Solicitor- Planning & Building						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
23		Building	Building Enforcement	Maintenance & Occupancy Standards Order (147-2011) Cost Recovery (Vacant building) B/L 9-2019 Zoning B/L-8600 160-2010 Pool B/L - Fences B/L -	\$0.00	per Property Standards Order issued to property owner plus cost of an Inspector for every hour above 2 hours to complete write up of the order for commercial buildings. Multiple dwellings to be assessed additional \$50 for stories over two and \$25 per unit.
24		Building	Building Enforcement	Re-inspection fee	\$0.00	per hr. (1 hr. minimum)
25		Building	Building Enforcement	Vacant Buildings Council Resolution CR31/2017	\$0.00	per order
26		Building	Site Development Zoning	Building Permit Indemnity Fee (Refundable)	\$50.00	per metre of property frontage
27		Building	Site Development Zoning	Commercial institutional & industrial Projects Not Specifically Listed Above Including: window and/or door replacements, fire protection systems, retaining walls, parking lots (including parking areas on building sites), mezzanines, in plant offices, machines bases, pits, cranes, building repairs authorized under a property standards order, greenhouses, plumbing work and any other unusual structures or projects not classified elsewhere on this schedule	\$0.00	per \$1,000 (or part thereof) of the estimated cost of the work. (Minimum \$200)
28		Building	Site Development Zoning	Commercial Permit Fee (Group A, Division 1, 2, 3, 4 occupancies as set out as gaming establishments in the Ontario Building Code)	\$0.00	per sq. ft. (minimum \$210.00)
29		Building	Site Development Zoning	Commercial Permit Fee (Group A, Division 1, 2, 3, 4 occupancies excluding gaming establishments as set out in the Ontario Building Code)	\$0.00	per sq. ft. (minimum \$210.00)
30		Building	Site Development Zoning	Commercial Permit Fee (Group D occupancies as set out in the Ontario Building Code)	\$0.00	per sq. ft. Minimum \$210.00

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City of Windsor
User Fee Schedule

Office of the City Solicitor- Planning & Building						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
31		Building	Site Development Zoning	Commercial Permit Fee (Group E occupancies as set out in the Ontario Building Code)	\$0.00	per sq. ft. (minimum \$210.00)
32		Building	Site Development Zoning	Commercial, Industrial & Institutional Permit Fee (Interior finishing for non-residential units where a permit for only the shell of the building was issued)	\$0.00	per sq. ft. (minimum \$210.00)
33		Building	Site Development Zoning	Fill Permit Fee	\$55.00	minimum fee
34		Building	Site Development Zoning	Fill Permit Fee	\$55.00	plus \$0.05/sq. meter from 500 sq. metres to 1000 sq. metres
35		Building	Site Development Zoning	Fill Permit Fee	\$55.00	plus \$0.03/sq. meter greater than 1000 sq. metres
36		Building	Site Development Zoning	Fire Retrofitting Fee	\$0.00	per \$1,000 of the estimated cost of the work (Minimum \$210.00)
37		Building	Site Development Zoning	Heating Permit Fee (residential)	\$0.00	per dwelling
38		Building	Site Development Zoning	Heating Permit Fee Other Existing (schools, institutional, high hazard industrial, building over 3 storeys & 600 m2 in gross floor area)	\$0.00	per sq. ft. of area affected
39		Building	Site Development Zoning	Heating Permit Fee small commercial/industrial building existing (building not more than 3 storeys in height & gross floor area of the building under 600 m2)	\$0.00	per tenant space
40		Building	Site Development Zoning	Hot Water Tank Replacement Permit	\$0.00	per application
41		Building	Site Development Zoning	ICI Projects Water Service Inspections	\$0.00	
42		Building	Site Development Zoning	Industrial Permit Fee Group "F" Division 1, 2, 3, occupancies as set out in the Ontario Building Code.	\$0.00	
43		Building	Site Development Zoning	Industrial Permit Fee Group "F" Division 1, 2, 3, occupancies as set out in the Ontario Building Code.	\$0.00	
44		Building	Site Development Zoning	Institutional Permit Fee (Group "B" Division 1,2,3 occupancies as set out in the Ontario Building Code)	\$0.00	

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City of Windsor
User Fee Schedule

Office of the City Solicitor- Planning & Building						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
45		Building	Site Development Zoning	Liquor License Application Fee (existing fee but omitted from Building fee schedule previously)	\$25.00	per application
46		Building	Site Development Zoning	Liquor License Building Inspection Fee - no open permit (existing fee but omitted from Building fee schedule previously)	\$100.00	per application
47		Building	Site Development Zoning	Paved Parking Area Fee	\$0.00	
48		Building	Site Development Zoning	Plumbing fixture (new or replacement) - Non-Residential	\$28.00	per fixture unit (application to all non residential permit types)
49		Building	Site Development Zoning	Plumbing fixture (new or replacement) - Residential	\$28.00	per fixture unit (applicable on residential alteration permits)
50		Building	Site Development Zoning	Portable Sign Fee (A-Frame Sign)	\$40.00	per sign
51		Building	Site Development Zoning	Portable Sign Fee (Banner Flag Sign)	\$20.00	per sign
52		Building	Site Development Zoning	Portable Sign Fee (Banner Sign)	\$20.00	per sign
53		Building	Site Development Zoning	Portable Sign Fee (Community Event Sign - A-Frame, Banner, Ground)	\$10.00	per sign
54		Building	Site Development Zoning	Portable Sign Fee (Community Event Sign - Inflatable, Mobile)	\$20.00	per sign
55		Building	Site Development Zoning	Portable Sign Fee (Congratulatory Sign)	not required when displayed for less than 72 hours	per sign
56		Building	Site Development Zoning	Portable Sign Fee (Construction Site Sign)	\$4.00	per sq. metre of the total sign area (minimum \$75.00)
57		Building	Site Development Zoning	Portable Sign Fee (Development Project Sign - renewal)	\$50.00	per sign for an additional 2 years
58		Building	Site Development Zoning	Portable Sign Fee (Development Project Sign)	\$4.00	per sq. metre of the total sign area (minimum \$75.00)
59		Building	Site Development Zoning	Portable Sign Fee (Election Sign)	not required	per sign

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City of Windsor
User Fee Schedule

Office of the City Solicitor- Planning & Building						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
60		Building	Site Development Zoning	Portable Sign Fee (Inflatable sign - Group 1 & 2 Residential Uses)	not required when displayed for less than 72 hours	per sign
61		Building	Site Development Zoning	Portable Sign Fee (Inflatable sign - Group 3 & 4 Residential Uses)	\$50.00	per sign
62		Building	Site Development Zoning	Portable Sign Fee (Mobile Sign)	\$55.00	\$2 per calendar day for the first 10 days minimum \$20. \$1 per calendar day for subsequent day up to a maximum of 45 days
63		Building	Site Development Zoning	Portable Sign Fee (Mobile Sign)	\$0.00	Discontinued in lieu of above maximum flat fee
64		Building	Site Development Zoning	Portable Sign Fee (Real Estate Sign)	\$20.00	for each sign with face area of 1 sq. metre or greater
65		Building	Site Development Zoning	Project Plans/Drawings Resubmissions Fee	\$0.00	
66		Building	Site Development Zoning	Residential Permit Fee (All other residential or Group "C" occupancies as set out in the Ontario Building Code)	\$0.00	
67		Building	Site Development Zoning	Residential Permit Fee (Interior finishing for Single Family Dwelling, Semi-detached Dwellings, Duplexes, Triplexes, Double Duplexes, Townhouses & Basement Floor Areas)	\$0.00	per sq. ft. (minimum \$200.00)
68		Building	Site Development Zoning	Residential Permit Fee (Multiple Dwelling)	\$0.00	
69		Building	Site Development Zoning	Residential Permit Fee (Semi Detached Dwellings, Duplexes, Triplexes, Double Duplexes, Townhouses - floors above basement)	\$0.00	
70		Building	Site Development Zoning	Residential Permit Fee (Single Family Dwelling, floors above basement)	\$0.00	
71		Building	Site Development Zoning	Residential Permit Fee Mechanical (Multiple Dwelling)	\$0.00	

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City of Windsor
User Fee Schedule

Office of the City Solicitor- Planning & Building						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
72		Building	Site Development Zoning	Residential Projects Not Specifically Listed Above Including: garages, carports, shed, porches, decks, renovations, fireplaces, recladding, window &/or door replacement, fire protection systems, retaining walls, parking lots (including parking areas on building sites), mezzanines, in plant offices, machine bases, pits, cranes, residential swimming pools, building repairs authorized under a property standards order, greenhouses, plumbing work & any other unusual structures or projects not classified elsewhere in this Schedule.	\$0.00	
73		Building	Site Development Zoning	Residential Projects Water Service Inspection fee	\$0.00	
74		Building	Site Development Zoning	Septic Tank System - Class 4 - Tank Replacement Only	\$0.00	
75		Building	Site Development Zoning	Septic Tank System - Class 4 - Tertiary System	\$0.00	
76		Building	Site Development Zoning	Sewer Permit Fee (sanitary drainage piping servicing a one or two family dwelling)	\$0.00	
77		Building	Site Development Zoning	Sewer Permit Fee (sanitary drainage piping servicing all other building types)	\$0.00	
78		Building	Site Development Zoning	Sewer Permit Fee (sanitary drainage piping servicing multiple dwellings and combined use buildings)	\$0.00	
79		Building	Site Development Zoning	Sewer Permit Fee (sanitary drainage piping servicing townhouses)	\$0.00	
80		Building	Site Development Zoning	Sewer Permit Fee (storm drainage piping servicing a one or two family dwelling)	\$0.00	
81		Building	Site Development Zoning	Sewer Permit Fee (storm drainage piping servicing all other building types)	\$0.00	
82		Building	Site Development Zoning	Sewer Permit Fee (storm drainage piping servicing multiple dwellings and combine use buildings)	\$0.00	
83		Building	Site Development Zoning	Sewer Permit Fee (storm drainage piping servicing townhouses)	\$0.00	
84		Building	Site Development Zoning	Sewer Permit Fee (storm drainage servicing land, but not connected to a building)	\$0.00	per servicing plus \$50.00 for each add'l catch basin after the first catch basin
85		Building	Site Development Zoning	Sign Permit - (permits for signs encroaching on public property)	Double the standard fee	per sign
86		Building	Site Development Zoning	Sign Permit - (permits for signs erected or displayed prior to obtaining a sign permit)	Triple the standard fee	per permit

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City of Windsor
User Fee Schedule

Office of the City Solicitor- Planning & Building						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
87		Building	Site Development Zoning	Sign Permit - Maintenance Fee	\$75.00	per reconstruction of an existing permanent sign
88		Building	Site Development Zoning	Sign Permit Fee (awning, billboard, canopy, fascia wall, ground, projecting wall)	\$4.00	per sq. metre of the total sign area (minimum \$75.00)
89		Building	Site Development Zoning	Sign Permit Fee (light standard sign)	\$20.00	per light standard sign
90		Building	Site Development Zoning	Sign Permit Fee (renewal for additional 6 months)	\$50.00	per renewal
91		Building	Site Development Zoning	Sign Permit Fee (window sign - illuminated)	\$20.00	per illuminated sign
92		Building	Site Development Zoning	Signs - Disposal Charge for Unlawful Permanent Sign	Actual disposal cost	per disposal
93		Building	Site Development Zoning	Signs - Disposal Charge for Unlawful Temporary Sign	Actual disposal cost	per disposal
94		Building	Site Development Zoning	Signs - Removal of Unlawful Permanent Sign	\$200.00	per sign or actual cost of removal (whichever is greater)
95		Building	Site Development Zoning	Signs - Removal of Unlawful Temporary Sign	\$50.00	per sign or actual cost of removal (whichever is greater)
96		Building	Site Development Zoning	Signs - Storage Charge for Unlawful Permanent Sign	\$20.00	per day or \$2.00/sq. metre of face area per day, whichever is greater
97		Building	Site Development Zoning	Signs - Storage Charge for Unlawful Temporary Sign	\$5.00	per day or \$0.50/sq. metre of face area per day, whichever is greater
98		Building	Site Development Zoning	Tent Fee	\$0.00	
99		Building	Site Development Zoning	Tent Fee	\$0.00	
100		Development	Committee of Adjustment	Committee of Adjustment Decision Letter	\$9.00	each
101		Development	Committee of Adjustment	ERCA Consents & Minor Variance Processed Together	\$250.00	each
102		Development	Committee of Adjustment	ERCA Development Review Fees for Consents	\$200.00	each
103		Development	Committee of Adjustment	ERCA Development Review Fees for Minor Variances	\$115.00	each

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City of Windsor
User Fee Schedule

Office of the City Solicitor- Planning & Building						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
104		Development	Committee of Adjustment	ERCA Subdivisions/Condos/Major Official Plan Amendments	\$300.00	each
105		Development	Development Review Services	Any New Street Address to Existing Street	\$349.00	per address
106		Development	Development Review Services	Any New Street Name & Address (Subdivision)	\$752.00	per name & address
107		Development	Development Review Services	By-Law 3072 - Maps (per map)	\$0.00	per map
108		Development	Development Review Services	By-Law 3072 - Maps (per set)	\$0.00	per set
109		Development	Development Review Services	By-Law 85-15 (per map)	\$0.00	per map
110		Development	Development Review Services	By-Law 8600 - Maps (per map)	\$0.00	per map
111		Development	Development Review Services	By-Law 8600 - Maps (per set)	\$0.00	per set
112		Development	Development Review Services	Deed preparation (Deeds - Registry or Land Titles)	\$210.00	per deed
113		Development	Development Review Services	Legal Department Approval on Preparation of Deeds	\$56.00	per deed
114		Development	Development Review Services	Sign By-law Amendment	\$883.00	per amendment
115		Development	Development Review Services	Street Name Change	\$11,562.00	per name change
116		Development	Development Review Services	Zoning Compliance Letter (legal non-conforming)	\$147.00	per letter plus \$47.00/hr.
117		Development	Development Review Services	Zoning Compliance Letter (standard)	\$104.00	per letter
118		Development	Development Review Services	Zoning Compliance Letter (with drawings)	\$147.00	per letter
119		Development	Development Review Services	Zoning verification fee for business license	\$54.00	per license
120		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Alley Search	\$59.00	per hour
121		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Owners share of 12R plan	% share of actual cost	
122		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Property Standards Appeal	\$425.00	per appeal
123		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Records Search	\$50.00	per hour

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor
User Fee Schedule

Office of the City Solicitor- Planning & Building						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
124		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Registration of Deed	\$76.00	per deed
125		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Street & Alley Closing Application	\$1,505.00	per application
126		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Teranet Fees	\$43.00	per deed
127		Transportation Planning	Transportation Planning	Signs & Markings Plan Inspection	\$146.00	per application
Notes:						
1	GIS surcharge Applicable per application					
There is a \$2.00 service fee for any of the above on-line transactions and a \$3.00 service fee for any over-the-counter transactions including fax and mail-in options.						
When the online EVOLTA digital application program becomes fully released for application processing, a flat one time \$40 fee (remitted to EVOLTA) per file will apply, replacing the \$2 and \$3 service fees. No HST applicable.						
The EVOLTA fee was included in the entered agreement approved by City Council CR366/2018.						

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor
User Fee Schedule

Office of the City Engineer - Engineering						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
Note: All Development and Geomatics products Include a 7% GIS Surcharge Fee						
1		Development	Development	Annual Encroachment Inspection Fee	\$64.75	per inspection
2		Development	Development	Annual Encroachment Permit Fee - Commercial	\$12.00	per sq. ft.
3		Development	Development	Annual Encroachment Permit Fee - Downtown	\$25.00	per sq. ft.
4		Development	Development	Annual Encroachment Permit Fee - Industrial	\$2.30	per sq. ft.
5		Development	Development	Annual Encroachment Permit Fee - Institutional	\$5.00	per sq. ft.
6		Development	Development	Annual Encroachment Permit Fee - Parking	\$350.00	per space
7		Development	Development	Annual Encroachment Permit Fee - Residential	\$10.00	per sq. ft.
8	1	Development	Development	Annual Moving/Oversized Load Permit	\$2,445.75	Vehicle/Year
9	2	Development	Development	City Share of Private Drain Connection Replacement Cost Rebate (Max) (CR189-2014)	\$2,000.00	Per replacement
10	2	Development	Development	City Share of Private Drain Connection Replacement Cost rebate at 50% of the cost of replacement subject to meeting eligibility criteria (CR189/2014)	50.00%	Per replacement
11		Development	Development	Encroachment Application Fee (includes G.I.S. fee)	\$229.25	per application
12		Development	Development	Encroachment Surcharge (Refundable Indemnity deposit)	\$102.00	per application
13		Development	Development	Engineering/Development Review Fee	4%	Total Construction Cost
14		Development	Development	Environmental Compliance Approval Review Process Non-refundable Administration Fees	\$1,019.00	per application & Re-application ** for 1-50 lots/Units
15		Development	Development	Environmental Compliance Approval Review Process Non-refundable Administration Fees	\$1,630.50	per application & Re-application ** for 51-100 lots/Units
16		Development	Development	Environmental Compliance Approval Review Process Non-refundable Administration Fees	\$2,853.25	per application & Re-application ** for 101-200 lots/Units
17		Development	Development	Environmental Compliance Approval Review Process Non-refundable Administration Fees	\$3,668.50	per application & Re-application ** for greater than 200 Lots/Units
18		Development	Development	Environmental Protection Act, s. 179.1, Administrative Processing Fee	\$200.00	per application
19		Development	Development	Environmental Site Audit Letter	\$68.25	Per Letter
20		Development	Development	Hard Surface Restoration - Administration Fee	\$152.75	Per Project

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City of Windsor
User Fee Schedule

Office of the City Engineer - Engineering						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
21		Development	Development	Hard Surface Restoration - Asphalt (over 4 inches)	\$968.00	Per 10x12 Ft pit
22		Development	Development	Hard Surface Restoration - Asphalt (up to 4 inches)	\$866.25	Per 10x12 Ft pit
23		Development	Development	Hard Surface Restoration - Asphalt on Concrete	\$1,121.00	Per 10x12 Ft pit
24		Development	Development	Hard Surface Restoration - Concrete (up to 6 inches)	\$1,324.75	Per 10x12 Ft pit
25		Development	Development	Hoarding on Right-of-way (minimum \$65) - Untravelled area - Travelled area	\$0.75	Per Linear Ft. Per Square Ft.
26		Development	Development	Lawyer's Letter-Any written request to a lawyer's request such as site plan, subdivision, consent to amend, encroachments, release of rights, etc.	\$121.25	Per Letter
27		Development	Development	Minimum One-Time Fee Residential Type Encroachments	\$102.00	per encroachment
28	1	Development	Development	Moving/Oversized Load Permit (minimum) up to first 10 moves	\$244.50	Per Move for First ten (10) moves
29	1	Development	Development	Moving/Oversized Load Project Permit: First ten (10) moves 11th and subsequent move	\$244.50 \$122.25	For First Ten (10) moves Per 11th & subsequent move
30		Development	Development	Outdoor Café located on Public Right of Way	\$2.00	per sq. ft.
31		Development	Development	Right-of-way Permit for: -Sewer work, driveways, utility work, water service, other (day closure, signs, structure or object on ROW, temporary construction access, etc.)	\$209.00	Per Permit
32		Development	Development	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of storm and sanitary pump stations, force mains, and sanitary sewage detention chambers or oversized sewers, including the expansion of an existing facility that involves an increase in the related capacity of the facility.	\$1,800.00	per review item
33		Development	Development	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of storm and sanitary sewers and appurtenances, including expansion of existing sewers	\$900.00	per sewer

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City of Windsor
User Fee Schedule

Office of the City Engineer - Engineering						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
34		Development	Development	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of a facility for attenuating stormwater runoff peak flow rate or volume or for managing stormwater runoff quality, such as detention or retention pools, underground chambers, oversized sewers, rooftop storage, parking lot storage, oil, grit and silt separators, flow control outlet structures, infiltration wells, perforated sewers, and trenches or outfalls, including the expansion of an existing facility that involves an increase in the rated capacity of the facility	\$2,000.00	per application
35		Development	Development	Sewer Information Sheet	\$26.55	Per Sheet
36		Development	Development	Sewer Permit Letter/Public Right-of-Way	\$98.75	Per Letter
37		Development	Development	Sewer Work - Tap Inspection Fee	\$209.00	Per Inspection
38		Development	Development	Sidewalk Café Application Fee	\$0.00	per application
39		Development	Development	Sidewalk Café Permit	\$209.00	Per Permit
40		Development	Development	Utility Review Fee	\$69.15	per review
41		Geomatics	Geomatics	1:15,000 Street Map - Double Line Map - 36" x 56" Plot	\$14.50	Per plot
42		Geomatics	Geomatics	1:15,000 Street Map - Double Line Map - 36" x 56" Plot FULL COLOUR	\$24.25	Per plot
43		Geomatics	Geomatics	1:15,000 Street Map (Colour) - Double Line Map - 36" x 56" Plot	\$0.00	Per plot
44		Geomatics	Geomatics	1:20,000 Street Map - Double Line Map - 28" x 42" Plot	\$11.25	Per plot
45		Geomatics	Geomatics	1:30,000 Street Map - Single Line Map - 20" x 28" Plot	\$8.25	Per plot
46		Geomatics	Geomatics	11" x 17" Street Map - Single Line Map - Print	\$5.75	Per print
47		Geomatics	Geomatics	Aerial Contact Photo - 9" x 9" laser print - multiples of same photo	\$3.75	Per copy
48		Geomatics	Geomatics	Aerial Contact Print - 9" x 9" laser photo scanned to PDF (600-1200 DPI), copied to CD - includes research, validation and printing or file transfer	\$28.25	Per Photo
49		Geomatics	Geomatics	Aerial Contact Print - 9" x 9" laser print from scanned product - includes research, validation and printing	\$9.25	Per Photo
50		Geomatics	Geomatics	Autocad Street Map - Digital Autocad File on CD	\$267.50	per CD
51		Geomatics	Geomatics	Benchmark Book - Bound Book Format & Map	\$16.00	Per file
52		Geomatics	Geomatics	Contract Specifications Book 2 binder/hard copy	\$128.50	Per file
53		Geomatics	Geomatics	Contract Specifications Book 2 Drawings only	\$42.75	Per file
54		Geomatics	Geomatics	Custom Map - 24"x36" and larger - Photo as base with parcels, street names, addresses, pavement	\$102.00	minimum plus per hour rate
55		Geomatics	Geomatics	Custom Service - Per hour rate	\$51.00	Per hour
56	3	Geomatics	Geomatics	Digital Address Map Book on CD	\$27.00	Per CD

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City of Windsor
User Fee Schedule

Office of the City Engineer - Engineering						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
57		Geomatics	Geomatics	Digital Aerial, geo-referenced, exported to low resolution, custom request - Cut from MrSid - lower resolution - size negotiable, as requested	\$51.00	minimum plus per hour rate
58		Geomatics	Geomatics	Digital Building Outlines, 1000m x 1000m Tile - DWG Format, Rooftops	\$0.00	Per file
59		Geomatics	Geomatics	Digital Building Outlines, Entire City - DWG Format - copied to CD - Rooftops	\$0.00	Per file
60		Geomatics	Geomatics	Digital Building Outlines with heights, 1000m x 1000m Tile - DWG Format, Rooftops	\$53.50	Per file
61		Geomatics	Geomatics	Digital Building Outlines with heights, Entire City - DWG Format - copied to CD - Rooftops	\$1,070.00	Per file
62		Geomatics	Geomatics	Digital Ortho Low Level 10cm - MrSid format on DVD (includes free Viewer) - Entire City	\$5,350.00	Per file
63		Geomatics	Geomatics	Digital Ortho Low Level 10cm resolution - Geotif Format, 1000m x 1000m tile	\$114.75	Per file
64		Geomatics	Geomatics	Digital Pavement Edge - 1000m x 1000m Tile - DWG or Shp Format, latest flying year	\$0.00	Per file
65		Geomatics	Geomatics	Digital Pavement Edge (Street Names) - Autocad Format, layer from recent photo year & updated street names	\$0.00	Per file
66		Geomatics	Geomatics	Digital Pavement Edge, Entire City - DWG or Shp Format, latest flying year, copied to CD or emailed	\$0.00	Per file
67		Geomatics	Geomatics	EIS Image - CD or email, image in Word format, as many features and layers as requested	\$27.00	
68		Geomatics	Geomatics	EIS Image Capture - 11" x 17" - Photo, Parcel Outline, Addresses, Street Names - Screen Print on paper	\$14.50	Per print
69		Geomatics	Geomatics	EIS Image Capture 8 1/2" x 11" - Photo, Parcel Outline, Addresses, Street Names - Screen Print on paper	\$11.25	Per print
70		Geomatics	Geomatics	LIDAR - LAS or XYZ Format, Entire City, obtained in 2017	\$10,045.00	Per file
71		Geomatics	Geomatics	LIDAR - 1000m x 1000m - LAS or XYZ Format, obtained in 2017	\$215.00	Per file
72		Geomatics	Geomatics	Misc. City Maps - 1:15,000 9 Wards, Elections, Garbage/Recycling and other maps. Updated regularly	\$17.00	Per map
73		Geomatics	Geomatics	OCE - Special Printing 24" x 36"	\$3.50	Per file
74		Geomatics	Geomatics	Postal Codes - 6 Digit - Points - Entire City - DWG or Shapfile Format - georeferenced	\$2,140.00	Per file
75		Geomatics	Geomatics	Sewer Atlas - Autocad File, All Layers from Atlas File (Per km2)	\$107.00	Per file
76		Geomatics	Geomatics	Sewer Atlas Map Book - Black/White, 24" x 36" print	\$0.00	Per print
77		Geomatics	Geomatics	Sewer Atlas Map Book - Colour, 24" x 36" plot	\$5.75	Per plot

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City of Windsor
User Fee Schedule

Office of the City Engineer - Engineering						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
78		Geomatics	Geomatics	Sewer Atlas Map Book, FAX - Desired area of Atlas captured for fax size	\$5.75	Per print
79		Geomatics	Geomatics	Street Index Book - Alphabetical Street Name Index Book - 8 1/2"x11"	\$5.75	Per book
80		Geomatics	Geomatics	Street Name Index Book	\$0.00	Per file
81		Geomatics	Geomatics	Topo Large Scale - Entire City, Autocad Format, all Layers from Recent Photo Year	\$2,140.00	Per file
82		Geomatics	Geomatics	Topo Large Scale Mapping - Autocad Format, 1000m x 1000m Tile	\$32.00	Per tile
83		Geomatics	Geomatics	Topo Map Digital NAD83 - Autocad Format, 500m x 500m Tile	Market Price	Per tile
84	5	Little River Pollution Control	Over Strength Sewage Treatment	- Overstrength Surcharge - Carriere Foods & Little River Pollution Control Plant	based on 2019 actuals	per kg.
85	5	Little River Pollution Control	Sewage Treatment	- Sewage Treatment - Town of Tecumseh	based on 2019 actuals	per m3
86	5	Lou Romano Water Recl Plant	Over Strength Sewage Treatment	- Overstrength Surcharge - Lou Romano Water Reclamation Plant	based on 2019 actuals	per kg.
87	5	Lou Romano Water Recl Plant	Sewage Treatment	- Sewage Treatment - Town of LaSalle	based on 2019 actuals	per m3
88	5	Lou Romano Water Recl Plant	Sewage Treatment	All Septic Tank and Holding Tank Waste Disposal - LRWRP	based on 2019 actuals	per gallon
89		Lou Romano Water Recl Plant	Lou Romano Water Recl Plant	Environmental Inspection Fee	\$58.65	per inspection
* Working without a permit will be subject to a penalty of up to 2 times the normal permit fee.						
NOTE: All Development and Geomatics products include a 7% GIS Surcharge Fee						
Notes:						
1	The Annual Moving / Oversized Load Permit Fee is issuable to applicants who anticipate several moves during the year. It is based on Applicants with fewer moves may apply on a per move basis at fees listed at #30 and 31.					
2	CR189/2014: The replacement of private drain connections will be subsidized at 50% (in lieu of the normal subsidy of up to \$2,000) of the cost of Those applicants that do not meet the noted criteria for 50% subsidy, are still eligible to apply for the normal subsidy of up to \$2,000					
3	Can be viewed free on Internet - but can be copied to CD for an administration and materials fee					
4	A 7% GIS Surcharge fee (excluding taxes where applicable) is included in all of the Development and Geomatics fees mentioned above.					
5	New rates are calculated based on previous year's actual cost to treat sewage.					
There is a \$3.00 (per Public Works Permit) service fee for any over-the-counter transactions including fax and mail-in options.						

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor
User Fee Schedule

Office of the City Engineer - Public Works								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)		Budget Issue Detail Report Reference	
					Cost	Unit of Measure	Page #	Issue #
1		Administration - Public Works		Card Key Replacement	\$30.00	additional replacements		
2		Administration - Public Works		Xeroxing	\$2.00	first page		
3		Administration - Public Works		Xeroxing	\$0.30	each additional page (plus GST&PST)		
4		Contracts, Field Services, and Maintenance	Field Services - Enforcement	Inspection Fee By-Law 25-2010	\$64.75	Per Inspection	192	2020-0293
5		Contracts, Field Services, and Maintenance	Field Services - Enforcement	Order to Comply - Final Notice	\$48.00	Per Letter	192	2020-0293
6		Contracts, Field Services, and Maintenance	Field Services - Enforcement	ROW Order - Non-compliance Fee	\$300.00	Per Order	192	2020-0293
7		Contracts, Field Services, and Maintenance	ROW Maintenance	Restoration Administration Fee	\$200.00	per agreement	192	2020-0293
8		Contracts, Field Services, and Maintenance	Sewer Maintenance	Eeling Service, Weekdays, By-Law 49-21	\$175.00	weekday per service rate		
9		Contracts, Field Services, and Maintenance	Sewer Maintenance	Eeling Service, Weekends, By-Law 49-21	\$250.00	weekend per service rate		
10		Environmental Services	Barricades	Delivery and Pick up of Barricades	\$60.00	per hour		
11		Environmental Services	Barricades	Rental Charge for Barricades	\$4.00	per barricade		
12		Environmental Services	Containerized Refuse Collection	Waste Collection and Disposal Charges	\$28.00	per lift		
13		Environmental Services	Containerized Refuse Collection	Waste Collection and Disposal Charges at Condominiums	\$28.00	per lift, beyond one lift per week		
14		Environmental Services	Lights	Rental Charge for Lights	\$10.00	per light		
15		Environmental Services	Rodent Control	User Fee for Baiting Services	\$0.00	per sign up		
16		On-Off Street Parking		Card Key Replacement	\$15.00	first replacement		
		On-Off Street Parking		Meter Bags	\$5.00	per bag per day, non-refundable		
18		Traffic Operations & Parking	Parking Enforcement	Failing to attend a scheduled review before a hearing officer	\$100.00	penalty		
19		Traffic Operations & Parking	Parking Enforcement	Failing to attend a scheduled review before a screening officer	\$50.00	penalty		
20		Traffic Operations & Parking	Parking Enforcement	Late Payment Fee	\$25.00	penalty		
21		Traffic Operations & Parking	Parking Enforcement	MTO Plate Denial Fee	\$25.00	penalty		
22		Traffic Operations & Parking	Parking Enforcement	Sale of 1st Residential Permit	\$35.00	per permit		
23		Traffic Operations & Parking	Parking Enforcement	Sale of 2nd Residential Permit	\$20.00	per permit		
24	1	Traffic Operations & Parking	Parking Enforcement	Sale of tokens for meters (to businesses)	\$50.00	per roll		
25		Traffic Operations & Parking	Parking Enforcement	Searching Ministry of Transportation (MTO) and out of province and out of state records	\$10.00	per search		
26		Traffic Operations & Parking	Traffic Studies	Average Annual Daily Traffic Counts	\$30.00	each		
27		Traffic Operations & Parking	Traffic Studies	Average Daily Traffic Volume Report	\$30.00	per book		
28		Traffic Operations & Parking	Traffic Studies	Lawyer's Letters	\$50.00	each		
29		Traffic Operations & Parking	Traffic Studies	Motor Vehicle Collision Summary Report	\$30.00	each		
30		Traffic Operations & Parking	Traffic Studies	Road Classification Maps	\$50.00	each		
31		Traffic Operations & Parking	Traffic Studies	Signal Timing Plan	\$50.00	each		
32		Traffic Operations & Parking	Traffic Studies	Traffic Control Signal Drawings	\$50.00	each		
33		Traffic Operations & Parking	Traffic Studies	Truck Route Maps	\$50.00	each		

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City of Windsor
User Fee Schedule

Office of the City Engineer - Public Works								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)		Budget Issue Detail Report Reference	
					Cost	Unit of Measure	Page #	Issue #
34		Traffic Operations & Parking	Traffic Studies	Turning Movement Counts	\$50.00	per count		
35		Traffic Operations & Parking	Traffic Studies	Volumetric Flow Charts	\$20.00	each		
Notes:								
1	A 50% discount is available to various business associations in the Windsor area.							

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City of Windsor
User Fee Schedule

Office of the City Engineer - Transit Windsor						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
1		Transportation	City Service	Adult Cash Fare	\$3.05	per fare
2		Transportation	City Service	Adult One-Way Tickets	\$12.90	5 tickets
3		Transportation	City Service	Adult 30 Day Pass	\$97.60	30 Days
4		Transportation	City Service	Adult 15 Day Pass	\$48.80	15 Days
5	1&2	Transportation	City Service	Adult 30 Day Affordable Pass Program (APP)	\$49.35	30 Days
6	2	Transportation	City Service	Corporate ValuPass	\$83.00	30 Days
7	3	Transportation	City Service	Senior Cash Fare	\$3.05	per fare
8	2&3	Transportation	City Service	Senior One-Way Tickets	\$10.10	5 tickets
9	2&3	Transportation	City Service	Senior 30 Day Pass	\$49.35	30 Days
10	2&3	Transportation	City Service	Senior 15 Day Pass	\$24.70	15 Days
11	4	Transportation	City Service	Youth Cash Fare	\$3.05	per fare
12	2&4	Transportation	City Service	Youth One-Way Tickets	\$10.10	5 tickets
13	2&4	Transportation	City Service	Youth 30 Day Pass (Age 13-19)	\$67.30	30 Days
14	2&4	Transportation	City Service	Youth 15 Day Pass (Age 13-19)	\$33.65	15 Days
15	1,2&4	Transportation	City Service	Youth 30 Day Affordable Pass Program (APP)	\$49.35	30 Days
16	2&4	Transportation	City Service	Youth Summer Saver Pass	\$107.60	2 months (July & Aug)
17	7	Transportation	City Service	College Semester Pass	\$269.20	4 Months
18		Transportation	City Service	Photo ID	\$5.10	first time purchase or as needed
19	2&5	Transportation	City Service	Day Pass	\$9.20	per day
20	2&5	Transportation	City Service	Family Day Pass	\$9.20	per day
21		Transportation	City Service	Children	Children 12 years of age and under are free on City service with a full paying passenger (if riding alone, qualifies as Youth)	
22		Transportation	City Service	Shuttle Service To Windsor Spitfire Games	\$3.05 round trip; \$1.55 one way	
23	4	Transportation	City and Tunnel Service	City and Tunnel Combo Pass	\$160.10	30 Days
24	6	Transportation	Tunnel Services	Tunnel Cash Fare	\$5.00	per fare
25		Transportation	Tunnel Services	Tunnel 30 Day Pass	\$97.60	30 Days
26		Transportation	Tunnel Services	Tunnel 15 Day Pass	\$48.80	15 Days
27	6	Transportation	Tunnel Services	Tunnel Single Ride Ticket	\$5.00	per ticket
	Notes:					
	1	Based on approved application.				
	2	Reduced fare product.				
	3	Condition 60 years +. Valid identification is required for all reduced fares.				
	4	Refer to the City of Windsor's website or Transit Windsor offices for the Acceptable ID Details.				
	5	Unlimited use for a single day.				
	6	Including service to Comerica Park or Ford Field				
	7	Must provide proof of attendance in a post-secondary institution				

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City of Windsor
User Fee Schedule

Office of the City Engineer - Transit Windsor							
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
		The fare increase will take effect July 1, 2020. The College Semester Pass will be based on 4X cost of current Youth 30 Day Pass					
		All fare increase are rounded to \$0.05 increments					

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City of Windsor
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Parks & Facilities						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
1		Facilities	Facility Operations	Caretaking Fees (external clients)	\$31.00	hour
2		Facilities	Facility Operations	Caretaking Fees (internal clients)	\$31.00	hour
3		Facilities	Facility Operations	Maintenance Fees (external clients)	\$40.00	hour
4		Facilities	Facility Operations	Maintenance Fees (internal clients)	\$40.00	hour
5		Facilities	Facility Operations	Maintenance Vehicle Rental Fees (external clients)	\$9.00	hour
6		Facilities	Facility Operations	Maintenance Vehicle Rental Fees (internal clients)	\$9.00	hour
7		Facilities	Facility Operations	Parking Fees (400 City Hall Square)	\$61.90	month
8		Facilities	Facility Operations	Parking Fees (400 City Hall Square)	\$20.57	month
9		Facilities	Facility Operations	Project Management Admin. Fee for Minor Capital Projects	10%	Project Expense
10	2	Parks	Forestry	Commemorative Tree Program	\$500.00	tree
11	2	Parks	Forestry	Commemorative Tree Program	\$580.00	plaque
12		Parks	Forestry	House Moving Route Clearance	\$60.00	inspection letter
13		Parks	Forestry	Street Trees	\$280.00	unit or 50' frontage
14		Parks	Forestry	Street Trees	\$347.00	lot with sidewalk
15		Parks	Horticulture	Horticultural Logo	\$525.00	logo
16	2	Parks	Horticulture	Large Displays	\$1,500.00	display
17	2	Parks	Horticulture	Medium Displays	\$800.00	display
18	2	Parks	Horticulture	Small Displays	\$220.00	display
19		Parks	Residential Development or Re-Development	All other row dwellings	\$918.00	dwelling unit
20		Parks	Residential Development or Re-Development	Duplex dwelling units	\$56.10	frontage ft of lot
21		Parks	Residential Development or Re-Development	Multiple dwellings	\$918.00	dwelling unit
22		Parks	Residential Development or Re-Development	Row dwellings fronting public streets	\$56.10	frontage ft of lot
23		Parks	Residential Development or Re-Development	Semi-Detached dwelling units	\$56.10	frontage ft of lot
24		Parks	Residential Development or Re-Development	Single Detached dwelling units	\$56.10	frontage ft of lot
25		Parks	Ojibway Nature Center	JK - Grade 8 Customized Program	\$2.24	per hour per student
26		Parks	Ojibway Nature Center	High School & Post Secondary Program	\$2.45	per hour per student
27		Parks	Ojibway Nature Center	Group Activity Program (less than 14 people)	\$40.80	per hour
28		Parks	Ojibway Nature Center	Group Activity Program (14 people or more)	\$3.06	per hour per person
29	1	Parks	Ojibway Nature Centre	- Advanced - Adults (Physical activity)	\$6.89	hour
30	1	Parks	Ojibway Nature Centre	- Introductory - Adults (Physical activity)	\$5.10	hour
31		Parks	Ojibway Nature Centre	- Introductory Children	\$4.15	per hour
32		Parks	Ojibway Nature Centre	- Advanced - Children	\$5.78	per hour
33	1	Parks	Ojibway Nature Centre	Audio Visual Equipment	\$30.60	Day

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City of Windsor
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Parks & Facilities						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
34	1	Parks	Ojibway Nature Centre	After Hours Extra Booking Fee	\$20.40	per hour
35	1	Parks	Ojibway Nature Centre	Entire Centre	\$204.00	hour
36	1	Parks	Ojibway Nature Centre	Natural History Consulting Fee	\$91.80	hour
37	1	Parks	Ojibway Nature Centre	Prairie Room	\$42.84	hour
38	1	Parks	Ojibway Nature Centre	Woodland Room	\$28.56	Hour
39	2	Parks	Operations	City of Windsor lots Weed Cutting (>0.50 acre)	\$471.00	per cut
40	2	Parks	Operations	City of Windsor Lots Weed Cutting per hour	\$138.00	per hour
41		Parks	Operations	Commemorative Wood Bench	\$2,100.00	per bench
42		Parks	Operations	Commemorative Metal Bench	\$3,600.00	per bench
43	1	Parks	Operations	Parks Development Fees	\$56,804.11	acre
44	2	Parks	Operations	Private Lots Weed Cutting per hour	\$0.00	per hour
45		Parks	Operations	Vacant Lots Cleaning	\$100.00	per hour
46		Parks	Operations	Vacant Lots Snow Removal	\$110.00	per hour
				FAIRBAIRN CEMETERY		
				INTERMENT RIGHTS (LOTS)		
				At Need Lots (graves cannot be selected/purchased in advance)		
47		Parks	Operations	Adult/Youth	\$962.00	each
48		Parks	Operations	Child	\$420.00	each
49		Parks	Operations	Cremation	\$372.00	each
50		Parks	Operations	Veteran	\$263.00	each
				Preferred Lots (graves may be selected/purchased in advance)		
51		Parks	Operations	Single	\$1,923.00	each
52		Parks	Operations	Single Grave with Foundation	\$2,296.00	each
53		Parks	Operations	Child	\$384.00	each
54		Parks	Operations	2-Graves	\$2,884.00	each
55		Parks	Operations	2-Grave Adult Plot Shared Monument	\$7,224.00	each
56		Parks	Operations	3-Graves	\$4,080.00	each
57		Parks	Operations	4-Graves	\$5,763.00	each
58		Parks	Operations	6-Graves	\$7,629.00	each
59		Parks	Operations	Cremation	\$454.00	each
60		Parks	Operations	2-Grave Cremation	\$2,026.00	each
61		Parks	Operations	Veteran (Single)	\$1,807.00	each
				INTERMENT SERVICES (BURIAL)		
				Adult		
62		Parks	Operations	Monday-Friday	\$929.00	each
63		Parks	Operations	Saturday/Sunday	\$1,418.00	each
64		Parks	Operations	Statutory Holiday	\$1,654.00	each
				Child		
65		Parks	Operations	Monday-Friday	\$462.00	each
66		Parks	Operations	Saturday/Sunday	\$867.00	each
67		Parks	Operations	Statutory Holiday	\$1,020.00	each

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City of Windsor
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Parks & Facilities						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
				<u>Infant</u>		
68		Parks	Operations	Monday-Friday	\$347.00	each
69		Parks	Operations	Saturday/Sunday	\$551.00	each
70		Parks	Operations	Statutory Holiday	\$657.00	each
				<u>Cremated Remains</u>		
71		Parks	Operations	Monday-Friday	\$362.00	each
72		Parks	Operations	Saturday/Sunday	\$614.00	each
73		Parks	Operations	Statutory Holiday	\$719.00	each
				<u>Scattering of Cremated Remains</u>		
74		Parks	Operations	Monday-Friday	\$294.00	each
75		Parks	Operations	Saturday/Sunday	\$625.00	each
76		Parks	Operations	Statutory Holiday	\$1,392.00	each
77		Parks	Operations	Veteran	\$525.00	each
				<u>Additional Fees</u>		
78		Parks	Operations	Late Arrival Fee (arrival at cemetery after 3/4 pm)	\$204.00	each
79		Parks	Operations	Less Than 24 hours Notice	\$184.00	each
80		Parks	Operations	Winter Burial Fee	\$115.00	each
81		Parks	Operations	Use of Lowering Device	\$142.00	each
82		Parks	Operations	Cement Burial Vault	\$704.00	each
83		Parks	Operations	Extra Deep to Permit Second Burial in Same Grave	\$552.00	each
84		Parks	Operations	Use of Marquee (tent)	\$63.00	each
85		Parks	Operations	Grave Liners-Adult	\$368.00	each
86		Parks	Operations	Grave Liners-Child	\$158.00	each
87		Parks	Operations	Granite Slab Grave Cover-Extra	\$704.00	each
				<u>DISINTERMENT</u>		
				<u>Removal and Re-interment in same Cemetery</u>		
88		Parks	Operations	Adult	\$2,138.00	each
89		Parks	Operations	Child	\$1,801.00	each
90		Parks	Operations	Infant	\$1,801.00	each
91		Parks	Operations	Cremated Remains	\$547.00	each
				<u>Removal and Re-interment in another Cemetery</u>		
92		Parks	Operations	Adult	\$2,222.00	each
93		Parks	Operations	Child	\$2,128.00	each
94		Parks	Operations	Infant	\$1,865.00	each
95		Parks	Operations	Cremated Remains	\$546.00	each
				<u>Additional Fees</u>		
96		Parks	Operations	Additional Charges when vault truck is required (PLUS: Mileage)	\$372.00	each
97		Parks	Operations	Disinterment of extra deep interment	\$320.00	each
98		Parks	Operations	Disinterment with wooden cremation vault	\$56.00	each
99		Parks	Operations	Disinterment of a cremation vault	\$56.00	each
100		Parks	Operations	Disinterment of wooden casket without container	\$662.00	each
				<u>MISCELLANEOUS CHARGES</u>		

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City of Windsor
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Parks & Facilities							
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
101		Parks	Operations	Transfer of Certificate-Registration of transfer (when a grave is purchased a Deed is issued in name of the interment rights owner)	\$22.00	each	
102		Parks	Operations	Transfer of Certificate-Preparation of transfer	\$75.00	each	
103		Parks	Operations	Replacement Certificate of Interment Rights	\$115.00	each	
104		Parks	Operations	Genealogical Research	\$11.00	each	
105		Parks	Operations	Duplication Certificate	\$27.00	each	
106		Parks	Operations	Transfer Fees, Administration and Title Search	\$69.00	each	
Notes:							
	1	These fees include HST.					
	2	Updated based on cost recovery increases to materials and salary rate increases					

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City of Windsor
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
1		Recreation	Administration	Program Refunds	\$10.00	Each
2				Photocopying Fee (.30 each additional page)	\$2.00	1st Page
3				Contract Amendment Fee	\$5.25	Each
4				Customer Care Centre Recoveries (Including Mackenzie Hall) - External	5% of Sales + \$1.13 per ticket	
5				Customer Care Centre Recoveries - Internal	4% Gross Sales	
6				Administration Fee (NSF cheques, closed accounts, etc.)	\$50.00	Each
7		Recreation	Non-Resident Fees	Aquatics, Community Centres, Mackenzie Hall, Ojibway, Arenas (Excluding School Programs)	\$6.00	Person/Program
8		Recreation	Discounts	Family Registration	10%	
9				Senior Citizens/Persons with Disabilities	10%	
10				Financial Assistance for Persons on Ontario Works (OW) or Ontario Disability Support Program (ODSP)	15% Client Payment 85% Financial Assistance	
11		Community Programming	Aquatics: Admissions	Water Park - Full Day - 42 Inches Tall and Over	\$19.50	Day
12			Windsor Residents	Water Park - Full Day - UNDER 42 Inches Tall	\$14.50	Day
13				Water Park - Star Light - 42 Inches Tall & Over	\$13.50	Day
14			WIATC/AB	Water Park - Star Light - UNDER 42 Inches Tall	\$9.75	Day
15				Water Park Children - 2 Years and Under (Not Yet 3 - You Are Free)	Free	2 yrs & Under
16				Group Rate - Full Day (15+)	\$12.75	Day
17				Group Rate - Star Light (15+)	\$9.50	Day
18				Cannon Cove Dry Play Place	\$5.00	Day
19				Cannon Cove Dry Play Place with Water Park Admission	\$2.50	Day
20				Family Aquatic Complex - Land Lover Admission - Full Day	\$5.00	Day
21				Family Aquatic Complex - Land Lover Admission - Star Light	\$2.50	Day
22		Community Programming	Aquatics: Admissions	Water Park - Full Day - 42 Inches Tall and Over	\$25.25	Day
23			General Admission	Water Park - Full Day - UNDER 42 Inches Tall	\$19.50	Day
24				Water Park - Star Light - 42 Inches Tall and Over	\$16.00	Day
25			WIATC/AB	Water Park - Star Light - UNDER 42 Inches Tall	\$12.50	Day
26				Water Park Children - 2 Years and Under (Not Yet 3 - You Are Free)	Free	2 yrs & Under
27				Cannon Cove Dry Play Place	\$5.00	Day
28				Cannon Cove Dry Play Place with Water Park Admission	\$2.50	Day
29				Family Aquatic Complex - Land Lover Admission - Full Day	\$5.00	Day

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User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
30				Family Aquatic Complex - Land Lover Admission - Star Light	\$2.50	Day
31		Community Programming	Aquatics: Memberships	Adult Aquatic and Fitness Memberships - Gino and Liz Marcus, Adle Knox, WFCU and WIATC. Natatorium and outdoor pools offering Fil Lanes or drop in Aqua Fit during summer season.	#REF!	Year
32				\$190.50	6 Months	
33				\$106.00	3 Months	
34				\$37.00	1 Month	
35				\$6.00	Visit	
36		Community Programming	Teen Aquatic Membership OR Fitness Centre Only Memberships: Weight Room Only	Adult Fitness Memberships - Windsor Water World and Gino and Liz Marcus. Includes access to the Fitness Centre during regularly scheduled hours.	\$221.50	Year
37				\$125.50	6 Months	
38				\$70.00	3 Months	
39				\$24.75	1 Month	
40				Teen Aquatic Membership - fitness lengths only (no fitness centre) at GAM, AKH, WIATC or WFCU	\$3.00	Visit
41		Community Programming	Aquatics Adventure Bay Memberships	Family Aquatic Complex - Water Park - 42 Inches Tall and Over - Annual	\$156.50	Year
42				Family Aquatic Complex - Water Park - 42 Inches Tall and Over - Academic Year (Sept - End of June)	\$105.00	10 Months
43				Family Aquatic Complex - Water Park - 42 Inches Tall and Over - Holiday/March Break Season (1 Week March or 2 Weeks Dec/Jan)	\$30.75	1 Week March or 2 Weeks Dec/Jan
44				Family Aquatic Complex - Water Park - 42 Inches Tall and Over - Summer Season (July 1 - Labour Day)	\$53.50	2 Months
45				Family Aquatic Complex - Water Park & Cannon Cove - 42 Inches Tall and Over	\$185.25	Year
46				Family Aquatic Complex - Water Park - UNDER 42 Inches Tall	\$113.25	Year
47				Family Aquatic Complex - Water Park - UNDER 42 Inches Tall - Academic Year (Sept - End of June)	\$75.00	10 Months
48				Family Aquatic Complex - Water Park - UNDER 42 Inches Tall - Holiday/March Break Season (1 Week March or 2 Weeks Dec/Jan)	\$20.50	1 Week March or 2 Weeks Dec/Jan
49				Family Aquatic Complex - Water Park - UNDER 42 Inches Tall - Summer Season (July 1 - Labour Day)	\$41.00	2 Months
50				Family Aquatic Complex - Water Park & Cannon Cove - Under Height Requirement	\$141.00	Year
51				Family Aquatic Complex - Dry Play Place (Cannon Cove) - Children Under 12	\$53.50	Year
52		Community Programming	Aquatics: INDOOR AND OUTDOOR PER PERSON Recreational Swims	Family and Recreational Swims (Indoor Pools): 2 yrs old & Under (with paid Adult)	Free	2 yrs & Under
53				Family and Recreational Swims (Indoor Pools): Child/Youth (3-	\$3.00	Child/Youth
54				Family and Recreational Swims (Indoor Pools): Adult (19+)	\$4.00	Adult/Senior
55				Family and Recreational Swims (Indoor Pools): Family	\$11.75	Family

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City of Windsor
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees Include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
56				Family and Recreational Swims (Indoor Pools): Pre-school Swim 5 & Under With Parent or Caregiver	\$2.25	Per Person (No Matter What Age)
57		Community Programming	Aquatics: Swim Passes Windsor International Aquatic Training Centre, Gino and Liz Marcus, Adie Knox Herman Recreation Complex, WFCU Centre Community Pool and Outdoor Pools	Swim Pass: Individual Summer Swim Pass - Child	#REF!	Child
58				Swim Pass: Individual Summer Swim Pass - Adult	\$56.50	Adult
59				Swim Pass: Family Summer Swim Pass	\$164.75	Family
60		Community Programming	(Does NOT Apply to Watermark) Aquatics: Learn To Swim	Learn to Swim: Parent & Tot 1,2,3	\$7.75	30 min. class
61				Learn to Swim: Preschool Levels 1 to 5	\$7.75	30 min. class
62				Learn to Swim: Swimmer 1 & 2	\$7.75	30 min. class
63				Learn to Swim: Swimmer 3, 4, 5, 6	\$7.75	45 min. class
64				Learn to Swim: Rookie, Ranger, Star	\$7.75	45 min. class
65				Learn to Swim: Adult 1 and 2	\$8.75	45 min. class
66				Learn to Swim: Learn to Swim Program (1:4 ratio)	\$11.00	30 min. class
67				Learn to Swim: Learn to Swim Program (1:6 ratio)	\$14.00	45 min. class
68			Aquatics: Leadership Training	Aquatic Leadership Training: Bronze Star	\$65.00	12 hours
69				Aquatic Leadership Training: Bronze Medallion/Emerg First Aid Includes All Exam Time	\$190.00	24 Hours
70				Aquatic Leadership Training: Bronze Cross/Standard First Aid Includes All Exam Time	\$220.00	28 Hours
71				Aquatic Leadership Training: LSS Assistant Instructor	\$145.00	18 hours
72				Aquatic Leadership Training: National Lifeguard Pool Option Includes All Exam Time	\$220.00	40 Hours
73				Aquatic Leadership Training: LSS Swim and LS Instructor	\$385.00	40 Hours
74				Aquatic Leadership Training: National Lifeguard Recertification	\$55.00	4 hours
75				Aquatic Leadership Training: Standard First Aid	\$120.00	16 hours
76				Aquatic Leadership: CPRC	\$45.00	6 Hours
77				Aquatic Leadership: Standard First Aid/CPR C Recert	\$65.00	8 Hours
78		Community Programming	Aquatics: PRIVATE	Private Lesson - Swimming	\$28.75	1 person/30 min.
79				Semi Private (2+ Participants) - Swimming	\$18.50	Each/30 Min
80			Aquatics: Rentals	50 Metre - Lane Only (Lifeguard Costs Extra)	\$22.75	Hour
81				25 Metre - Lane Only (Lifeguard Costs Extra)	\$11.25	Hour
82				25 Metre - Lane Only - WIATC Middle Tank ONLY (Lifeguard Costs Extra)	\$12.25	Hour

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User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
83				Therapy Pool OR Splash Pad Rental - WFCU Centre (Lifeguard Costs Extra)	\$22.75	Hour
84				Lap Pool, Splash Pad and Therapy Pool Rental - WFCU Centre (Lifeguard Costs Extra)	\$113.00	Hour
85				WIATC Natatorium Facility Rental - Space Use ONLY	#REF!	Hour
86				Water Park - Flow Rider Rental (Includes 2 Lifeguards)	\$247.00	Per Hour
87			Aquatics: Other Fees	Pool Rentals: Extra Lifeguard Fee	\$24.75	Hour
88				Timing System Operator	\$50.00	Hour
89		Community Programming	WIATC Atrium Rental Rates	Entire Lower Lobby (Atrium) - 4 Hours	\$692.00	4 hours
90				Entire Lower Lobby (Atrium) - 8 Hours	\$1,008.00	8 hours
91				Entire Lower Lobby (Atrium) - 12 Hours	\$1,344.00	12 Hours
92				West Lobby between Natatorium and WECSHOF	\$64.50	Per Hour
93				West Lobby between Natatorium and WECSHOF - 4 Hours	\$252.00	4 hours
94				West Lobby between Natatorium and WECSHOF - 8 Hours	\$378.00	8 hours
95				West Lobby between Natatorium and WECSHOF - 12 Hours	\$504.00	12 Hours
96				East Lobby (along north windows) OR North Lobby (window	\$86.50	Per Hour
97				East Lobby OR North Lobby - 4 Hours	\$336.00	4 hours
98				East Lobby OR North Lobby - 8 Hours	\$504.00	8 hours
99				East Lobby OR North Lobby - 12 Hours	\$672.00	12 Hours
100				South Lobby A (by fireplace) or South Lobby B (nearest to	\$43.25	Per Hour
101				South Lobby A or South Lobby B - 4 Hours	\$168.00	4 hours
102				South Lobby A or South Lobby B - 8 Hours	\$252.00	8 hours
103				South Lobby A or South Lobby B - 12 Hours	\$336.00	12 Hours
104				Vendor Table in any public space location	\$23.25	Per Hour
105				Booth/display on site overnight	Based on space used	
106		Community Programming	WIATC Meets/Events (Excludes Quantum System/Electronic Board Operator or Lifeguard)	Single Ended Mini Meet - No Electronics	\$185.00	Per Hour
107				Single Ended Short Course (25m) Meet - 1 Day	\$360.00	Per Hour
108				Single Ended Short Course (25m) Meet - 2 or More Days	\$300.00	Per Hour
109				Single Ended Long Course (25m) Meet - 1 Day	\$450.00	Per Hour
110				Single Ended Long Course (25m) Meet - 2 or More Days	\$375.00	Per Hour
111				Double Ended Short and Long Course - 1 Day	\$520.00	Per Hour
112				Double Ended Short and Long Course - 2 or More Days	\$375.00	Per Hour
113				Aquatic Event Late Information Submission (<2 wks prior to event start)	\$50.00	Per Day Past Due
114		Community Programming	A La Carte Water Park Rates -	Lazy River including 4 Lifeguards	\$216.00	Per hour

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User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees Include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
115			Based on 2 Hour Minimum	Play Structure and Tot Loch including 9 Lifeguards	#REF!	Per hour
116				Play Structure, Tot Loch, Wave Pool and Activity Pool including 12 Lifeguards	\$669.00	Per hour
117				Activity Pool including 1 Lifeguard	\$61.75	Per hour
118				Whizzard, Python, Master Blaster, Wave Pool and FlowRider including 13 Lifeguards	\$829.00	Per hour
119				Wave Pool including 4 Lifeguards	\$216.00	Per hour
120		Community Programming	Community Centre:	Introductory Children (Physical & Non Physical)	\$4.00	Hour
121			Seasonal Activities & School Programs	Advanced - Children (incl. Workshops) (Physical & Non	\$6.00	Hour
122				Introductory - Adults (Non physical)	\$5.50	Hour
123				Advanced - Adults (Non physical - incl. Workshops)	\$7.50	Hour
124				Introductory - Adults (Physical Activity)	\$5.25	Hour
125				Advanced - Adults (Physical Activity)	\$7.00	Hour
126				Introductory - Adults (Physical Activity) (Drop in)	\$7.25	Hour
127				Advanced - Adults (Physical Activity) (Drop in)	\$9.25	Hour
128				Private Lessons (Piano, Guitar, Vocal)	\$17.75	Half Hour
129				Weekly Gym Recreation Program Adults- Unsupervised/Unstructured (2 Hours/week) Prime Time	\$3.75	Hour
130				Drop in Sports (Unsupervised, Unstructured, Come and Go as please (Max 2.5 Hours) Youth	\$1.50	Youth
131				Drop in Sports (Supervised, Unstructured, Come and Go as please (Max 2.5 Hours) Youth	\$2.50	Youth
132				Drop in Sports (Unsupervised, Unstructured, Come and Go as please (Max 2.5 Hours) Adult	\$4.50 \$5.50	Adult Non-Prime Adult Prime
133		Community Programming	Community Centre:	Weekly Day Camp Fees	\$128.00	Week/50Hr Wk
134			Day Camp	Daily Day Camp Fees	\$32.00	Day
135				Specialty Day Camp Fees	\$165.50	Week/50Hr Wk
136		Community Programming and Sports Services	Community Centres, WFCU & Arena Auditoriums	Kitchen Only	\$27.25	Hour
137				Single Meeting Room - Tournaments	\$220.50	Day/Per Room
138				Single Meeting Room - NON PRIME	\$26.00	Hour/Per Room
139			Rental Fees	Single Meeting Room - PRIME	\$41.75	Hour/Per Room
140			Applicable to Community Centres and Arena Auditoriums	Double Room (formerly AB) - NON PRIME	\$39.25	Hour/Per Room
141			except for Willistead and Mackenzie Hall	Double Room (formerly AB) - PRIME	\$56.00	Hour/Per Room
142				Triple Room (Formally ABC Room) - NON PRIME (Only WFCU / FGA/CPRC 1/2 Auditorium)	\$54.00	Hour/Rm
143				Triple Room (Formally ABC Room) - PRIME (Only WFCU / FGA/CPRC 1/2 Auditorium)	\$69.25	Hour/Rm
144				Reception Hall (Only WFCU & CPRC) - NON PRIME	\$69.25	Hour/Rm
145				Reception Hall (Only WFCU & CPRC) - PRIME	\$96.00	Hour/Rm
146				Leisure Gym for Sporting Event (WFCU & C.C.) - NON PRIME	\$28.75	Hour/Per Room

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City of Windsor
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
147				Leisure Gym for Sporting Event (WFCU & C.C.) - PRIME	\$47.75	Hour/Per Room
148				Leisure Gym for Non-Sporting Events - NON PRIME (WFCU & C.C.)	\$42.50	Hour/Per Room
149				Leisure Gym for Non-Sporting Events - PRIME (WFCU & C.C.)	\$61.75	Hour/Per Room
150				Large Sports Gym for Sporting Event - NON PRIME (WFCU, AMC & CPRC)	\$39.75	Hour/Rm
151				Large Sports Gym for Sporting Event - PRIME (WFCU, AMC & CPRC)	\$56.00	Hour/Rm
152				Large Sports Gym for Non-Sporting Events - NON PRIME (WFCU, AMC & CPRC)	\$45.75	Hour/Rm
153				Large Sports Gym for Non-Sporting Events - PRIME (WFCU, AMC & CPRC)	\$68.00	Hour/Rm
154				Mon-Friday Daytime Only Full Day Max. 8 Hrs Excludes Reception Hall & Triple Room - one room only	\$195.00	Day
155				Mon-Friday Daytime Only Half Day Max. 4 Hrs Excludes Reception Hall & Triple Room - one room only	\$103.50	Half Day
156				Weekend - Daily Alcohol & Non Alcohol - Full Day (Only C.C. & Forest Glade Arena, CPRC 1/2 auditorium)	\$489.00	Day
157				Weekend - Daily Alcohol & Non Alcohol - Half Day (Only C.C., Forest Glade Arena & CPRC 1/2 Auditorium)	\$259.00	Half Day
158				Reception Hall / Leisure Gym - Daily Alcohol & Non Alcohol (Only WFCU)	\$1,020.00	Day
159				Reception Hall - Daily Alcohol & Non Alcohol (WFCU & CPRC)	\$744.25	18 hours
160				Reception Hall - Daily Alcohol & Non Alcohol (WFCU & CPRC)	\$606.00	10 hours
161				Reception Hall - Daily Alcohol & Non Alcohol - (WFCU & CPRC)	\$385.75	4 hours
162				Setup and Take Down Fee (Arenas only)	\$87.75	1-100 chairs
163				Setup and Take Down Fee (Arenas only)	\$132.00	101-150 chairs
164				Setup and Take Down Fee (Arenas only)	\$175.75	151 or more chairs
165				Partial WFCU main bowl concourse area for fitness	\$30.50	Hour
166				Projector, Sound System; Aquatic Starter Rental; Start Block Removal or Relocation per set	#REF!	Each
167				Reception Hall Refundable Deposit	\$200.00	Deposit
168		Community Programming	Birthday Parties: Excludes Food and Supplies	1-15 Children (Community Centres only) - Ages 6+	\$154.00	2 Hours
169				16-30 Children (Community Centres only) - Ages 6+	\$259.25	2 Hours
170				1-16 Children (Gymnastic Party)	\$254.00	2 Hours
171				16-24 Children (Gymnastic Party)	\$307.00	2 Hours
172				1-20 Children (Aquatic Party)	\$246.75	2 Hours

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173				21-30 Children (Aquatic Party)	\$328.75	2 Hours
174				31-40 Children (Aquatic Party)	\$381.00	2 Hours
175		Community Programming	Malden: Rentals	Non Alcohol Rental - Hourly	\$259.00	Half Day
176				Non Alcohol Rental - Daily	\$489.50	Day
177				Alcohol Rental - Hourly	\$388.75	Half Day
178				Alcohol Rental - Daily	\$740.75	Day
179				Patio Rental - Malden	\$94.00	Flat Rate
180		Leisure Outreach	Stadia Rental and Light Usage: Games Only	Baseball Stadium: Lit - Adult	\$61.50	Hourly
181				Baseball Stadium: Unlit - Adult	\$39.50	Hourly
182				Baseball Stadium: Lit - Youth	\$58.00	Hourly
183				Baseball Stadium: Unlit - Youth	\$37.00	Hourly
184				Soccer Stadium: Lit - Adult	\$55.50	Hourly
185				Soccer Stadium: Unlit - Adult	\$30.75	Hourly
186				Soccer Stadium: Lit - Youth	\$52.50	Hourly
187				Soccer Stadium: Unlit - Youth	\$29.00	Hourly
188				John Ivan: Adult Diamonds 1 & 2	\$36.75	Hourly
189				John Ivan: Youth Diamonds 1 & 2	\$29.25	Hourly
190				John Ivan: Adult Diamonds 3 to 6 (Unlit)	\$30.00	Hourly
191				John Ivan: Youth Diamonds 3 to 6 (Unlit)	\$21.75	Hourly
192		Leisure Outreach	Sports Fields: Other Fees	Cost Recovery (Clean-up/Maintenance)	100%	Cost Recovery
193				Staff Overtime (Groups playing past allocated times)	100%	Cost Recovery
194				Additional Staffing Costs As Required (ex: Park access control)	100%	Cost Recovery
195				Fee for Reconfiguring Diamonds	\$82.25	\$215 Max/Day
196				Unauthorized Use of Recreation Facilities	\$500.00	Infraction per Field
197		Leisure Outreach	Sports Fields: Other Bookings	Open Field Lit - Adult	\$23.00	Hourly
198				Open Field Unlit - Adult	\$14.00	Hourly
199				Open Field Lit - Youth	\$20.25	Hourly
200				Open Field Unlit - Youth	\$12.50	Hourly
201				Cross Country	\$92.50	4 Hr Time Slot
202				Tennis Court Rental - Only Tournaments	\$10.00	Court/Hr
203		Leisure Outreach	Special Events: Parks	Park Rentals: Major Events (Entire Park)	\$548.50	Day
204				Park Rentals: Minor Events	\$127.50	Day
205				Community Permit	#REF!	Day
206				Commercial Park Permit (Tennis Lessons, Yoga, etc.)	\$174.50	Day
207				Lanspeary (Non Ice) Rental - Minimum 2 Day Rental May - October	#REF!	Day/Minimum 2 Day Rental
208				Charles Clark Square (Non Ice), Civic Terrace	#REF!	Day
209				Weddings & Ceremonies	\$124.50	Day

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210			Special Events: Riverfront Festival Plaza	For Festival Plaza Rental Events (Prime - June - October) Minimum 2 Day Rental	\$1,890.00	Day/ Minimum 2 Day Rental Weekly Max \$8,975
211				For Festival Plaza Rental Events (Non Prime - January - May & November - December) No Minimum	\$1,890.00	Day/Weekly Max \$8,870
212				Festival Plaza - Added Fee - Riverfront Access	\$223.75	Event
213				Other Fees	TBD	Use
214			Special Events:	Non Private Charter	\$174.25	24 Hrs
215			Vessel Docking (Dieppe Gardens)	Private Charter	\$1,231.00	24 Hrs
216				Water Service	\$363.50	Flat Rate
217		Leisure Outreach	Special Events:	Picnic Permits	\$71.50	Day
218			Permits	Picnic Permits With Shelter - 100 Capacity	\$90.25	Day
219				Picnic Permits With Shelter - Over 100 Capacity	\$168.00	Day
220				Farmers Market - Seasonal Rates - With Amenities	\$2,238.75	Seasonally
221				Farmers Market - Seasonal Rates - Without Amenities	\$223.75	Seasonally
222		Leisure Outreach	Special Events:	Bleachers + Transportation Costs - Limited Use	\$158.00	Unit Plus Transportation Costs
223			Equipment Rentals	Barricades	\$10.25	Per/Day
224				Garbage Cans	\$10.25	Per/Day
225				Power Cart < 10 Vendors	\$97.50	Per/Day
226				Power Cart > 10 Vendors	\$159.50	Per/Day
227				Fold & Go Bleachers	\$722.50	1st Day
228				Fold & Go Bleachers	\$292.25	After 1st day
229				Community Event Banner Poles (Ouellette Ave.): \$50 for removal, reinstallation	\$364.25	2-3 WK
230				Community Event Banner Poles (Ouellette Ave.): \$50 for removal, reinstallation	\$189.50	1 Week
231		Leisure Outreach	Special Events:	Showmobile: Use within City Limits: Includes Labour and Transportation	\$906.25	Day or part thereof
232			Showmobile	Showmobile: Use outside of City Limits: Includes Labour and Transportation	\$1,207.00	Day or part thereof
233				Showmobile: Use outside of County Limits:	TBD	Day or part thereof
234			Mobile Stage	Use within City Limits includes Labour and Transportation	\$649.00	Day or part thereof
235				Use outside of City Limits includes Labour and Transportation	\$863.00	Day or part thereof
236				Use outside of City Limits (Non Charitable Groups): Plus Transportation and labour, costs to be recovered	TBD	Day or part thereof
237			Special Events: Administrative Fees	Noise By-Law Waiver	#REF!	Each
238				Temporarily Road Closure (Special Events) (Minor)	#REF!	Each

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239				Temporarily Road Closure (Special Events) (Major)	#REF!	Each
240				Letter Of Non-Objection	#REF!	Each
241				Special Event Revisions After Approvals	#REF!	Event
242				Riverfront Festival Plaza Deposit Fee	\$1,000.00	Event
243		Sports Services	Arena Rate Schedule: Ice Rates, Minor Hockey & Figure Skating Arena Rentals	Prime Ice Rates (All Hrs Except Non-Prime)	\$203.00	Hour
244				Non Prime Ice Rates: Weekday Hours between 8am - 3pm	\$186.00	Hour
245				Youth Prime Ice Rate	\$186.00	Hour
246				Seniors & Schools Rate (Weekday hours between 8 am - 3pm)	\$101.00	Hour
247		Sports Services		Rinks:	Youth - Arena Floor Rental (Non-Ice)	\$79.00
248			Miscellaneous Fees	Adult - Arena Floor Rental (Non-Ice)	\$99.00	Hour
249				Youth - Arena Floor Rental (Non-Ice)	\$803.00	Day
250				Adult - Arena Floor Rental (Non-Ice)	\$988.00	Day
251				Nets (for rentals - more than two)	\$5.50	Net
252				Vendor Lobby Room space with table	\$23.50	Hour
253				Vendor Lobby Room space with table (Non-Profit)	\$11.00	Hour
254				Public Skating Sponsorship Fee	\$286.00	2 Hours
255				WFCU Staging Pieces	\$55.00	Price Per 4'x8'
256				WFCU Parking Lot Fee	\$65.75	Day
257				Overnight Dressing Room	\$75.00	Night
258				Dedicated Storage Space	\$2.50	Per Sq. Ft.
259				Dedicated Office Space	\$5.50	Per Sq. Ft.
260				Dedicated Dressing Room Space	\$8.50	Per Sq. Ft.
261		Sports Services	Rinks:	Public Skating Admission: Indoor Arenas: 18 and Under & Seniors (60+)	\$3.25	Person
262			Public Ice Skating Admission	Public Skating Admission: Indoor Arenas Adults - 19 & Over	\$3.50	Person
263				Public Skating Admission: Indoor Arenas: Family	\$11.75	Family
264				Figure Skate/Hockey Skills Per Person	\$12.00	Person
265		Sports Services	Outdoor Rinks:	Rentals - Lanspeary Outdoor Rink: Ice Rentals- Youth, Senior, Minor Associations, Family Skates, Sponsorship Public Skates	\$106.00	Hour
266			Skating Rink Rentals	Rentals - Lanspeary Outdoor Rink: Ice Rentals - Adult or For School Rates (weekdays between 8 am - 3 pm)	\$121.75	Hour
267					\$58.75	Hour
268					Rentals - Lanspeary Outdoor Rink: Summer Floor Rental	\$60.25
269		Sports Services	Lakeview Park Marina:	Seasonal Mooring May 1 to Oct 31: - Hydro/Water (Greater of Slip or Boat Size)	\$61.25	Per Foot
270			Seasonal Mooring Wells (May 1 to Oct 31)	Seasonal Mooring May 1 to Oct 31 Commercial: - Hydro/Water (Greater of Slip or Boat Size)	\$78.00	Per Foot
271			Lakeview Park Marina:	Seasonal Mooring - Transient Mooring (Daily)	\$2.00	Per Foot

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272			Other Fees	Seasonal Mooring - Transient Mooring (Monthly)	25% of Seasonal Rate	Month
273				Pavillon at Lakeview Park Marina (conditions apply)	\$88.00	Booking
274				Mid-Week 3 Day Special (Sunday to Thursday); Excludes Holidays	\$116.25	3 Nights
275				Peche Island Tours	\$7.50	Person
276				Peche Island Tours - 2 Years and Under (Not Yet 3 - You Are Free)	Free	2 yrs & Under
277				Jet Ski/ Dinghy Fee	\$220.00	Season
278				Park n' Float (seasonal for trailer)	\$55.00	Season
279				Additional Parking Pass (1st 2 are free)	\$11.00	Day
280				Overnight Trailer and Vehicle Parking	\$11.00	Night
281				Weekend Trailer and Vehicle Parking (2 night max)	\$19.50	Weekend
282				Subsequent Slip	50% of Seasonal Rate	Season
283				Service Fees: Subleasing and/or air conditioning	\$164.00	Each/Season
284				Boat Launching Ramps: Daily	\$14.00	Daily
285				Boat Launching Ramps: Seasonal	\$182.00	Seasonal
286				Boat Launching Ramps: Seniors (60 yrs & up) - Seasonal	\$127.00	Seasonal
287				Boat Launching Ramps: Commercial	\$489.00	Seasonal
288				Boat Launching Ramps: Sanitary Pumpout	\$14.00	Each
289				Kayak Racks - 1 Rack	\$82.25	Per Kayak/Season
290				Kayak Racks - 2 Racks	\$144.00	Per 2 Kayaks/Season
291		Community and Heritage Facilities	Mackenzie Hall Rentals (without admission)	Court Auditoriums: Arts\Culture Use	\$68.00	Hour
292				Macdonald Room/Court Annex/Main Gallery: Arts\Culture Use	\$35.75	Hour
293				Court Auditoriums: General Use (Non-Prime Time days and evenings)	\$93.50	Hour
294				Court Auditoriums: General Use - Prime	\$101.00	Hour
295				Macdonald Room/Court Annex/Main Gallery: Arts\Culture uses	\$33.25	Hour
296			Macdonald Room/Court Annex/Main Gallery: General Use -	\$41.50	Hour	
297			Mackenzie Hall Rentals (With admission)	Court Auditoriums: Arts\Culture Use	\$82.50	Hour
298				Macdonald Room/Court Annex/Main Gallery: Arts\Culture Use	\$38.50	Hour
299				Court Auditoriums: All other uses (Non-Prime Time days and evenings)	\$105.00	Hour
300				Court Auditoriums: All other uses	\$121.00	Hour
301		Macdonald Room/Court Annex/Main Gallery: All other uses (Non-Prime Time days and evenings)		\$41.50	Hour	

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302				Macdonald Room/Court Annex/Main Gallery: All other uses	\$51.75	Hour	
303				Ontario Tribunals	\$174.00	Hour	
304			Mackenzie Hall Misc	Group Tours: Adults (19+)	\$4.25	Adults	
305				Group Tours: Seniors (60+)	\$3.75	Seniors	
306				Group Tours: Children (18 & below)	\$2.75	Children	
307				Group Tours: School/Student/Community Group	\$2.75	School/Student	
308				Special Tour	#REF!	Hour	
309				Mackenzie Hall Park: Gazebo for Weddings	\$218.50	Event	
310				Service Fees: Technician Fee	\$58.25	Hour	
311				Extra Staffing Fee	\$23.50	Hour	
312				Screen, TV, VCR, DVD	\$10.25	Each	
313				Microphone, Microphone Stand, CD Player, Coffee/Tea Urn	\$5.00	Each	
314				Mixer, Stage Set-Up	\$20.50	Each	
315				Speakers (Pair), Amplifier	#REF!	Each	
316				Art Exhibitions	#REF!	Day	
317				Photo Session	\$115.50	Hour	
318			Security Deposit	\$200.00	Event		
319		Community and Heritage Facilities	Mackenzie Hall Linen	Napkins - White	\$0.25	Each	
320					72"x72" (Round and 5') - White	\$2.00	Each
321					90"x90" (Skirt Long Tables) - White	\$3.50	Each
322					54"x120" (8' Banquet Tables) - White	\$3.50	Each
323					Napkins - Colour	\$0.50	Each
324					72"x72" (Round and 5') - Colour	\$2.25	Each
325					90"x90" (Skirt Long Tables) - Colour	\$4.50	Each
326					54"x120" (8' Banquet Tables) - Colour	\$4.00	Each
327		Community and Heritage Facilities	Willistead	Morning/Billiard/Library; Reception w/ dance only (54 ppl) - Prime	\$891.00	Event	
328					Morning/Billiard/Library; Reception w/ dance only (54 ppl) - Non Prime	\$554.50	Event
329					Morning/Billiard/Library Room; Inside Ceremony (80 ppl); Reception (54 ppl) - Prime	\$1,423.00	Event
330					Morning/Billiard/Library Room; Inside Ceremony (80 ppl); Reception (54 ppl) - Non-Prime	\$886.00	Event
331					Morning/Billiard/Library; Outside Ceremony (100 ppl); Reception (54 ppl) - Prime	\$1,787.00	Event
332					Morning/Billiard/Library; Outside Ceremony (100 ppl); Reception (54 ppl) - Non-Prime	\$1,331.00	Event
333					Morning/Billiard/Library 4 Hours Rental - Prime	\$882.00	4 Hours
334					Morning/Billiard/Library 4 Hours Rental - Non-Prime Monday - Thursday	\$388.00	4 Hours

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335				Morning/Billiard/Library + Dining Room 4 Hours Rental - Non-Prime Mon-Thursday - Meetings/Performances (Arts/Culture)	\$428.00	4 Hours
336				Dining Room Ceremony (52 ppl); reception/Dinner (32 ppl) -	\$399.00	Event
337				Dining Room Ceremony (52 ppl); reception/Dinner (32 ppl) - Non-Prime	\$221.00	Event
338				North/East Gallery Reception w/ dance only (100 -120 ppl) -	\$1,271.00	Event
339				North/East Gallery Reception w/ dance only (100 -120 ppl) - Non-Prime	\$997.00	Event
340				North/East Gallery Ceremony Inside (52 - 80 ppl); Reception (100 - 120 ppl) - Prime	\$1,944.00	Event
341				North/East Gallery Ceremony Inside (52 - 80 ppl); Reception (100 - 120 ppl) - Non-Prime	\$1,330.00	Event
342				North/East Gallery Ceremony Outside (100 ppl); Reception (100 - 120 ppl) - Prime	\$2,140.00	Event
343				North/East Gallery Ceremony Outside (100 ppl); Reception (100 - 120 ppl) - Non-Prime	\$1,551.00	Event
344				North/East 4 Hour Rental - Prime	\$1,258.00	4 Hours
345				North/East 4 Hour Rental - (Arts/Culture/Heritage) Non-Prime Monday - Thursday	\$430.00	4 Hours
346				Great Hall Photos and/or Ceremony Inside	\$227.00	Event
347				Paul Martin Garden Photos (no manor access)	\$148.00	Event
348				Bridal Room (Walker bedroom, subject to availability)	\$144.25	Event
349				Coach House Meeting Room	\$294.00	Event
350				Coach House Meeting Room (Arts/Culture/Heritage)	\$161.00	Event
351				Dining Room Ceremony Inside - Prime	\$761.00	Event
352				Dining Room Ceremony Inside - Non-Prime (Monday-Thursday)	\$554.00	Event
353				Outside Ceremony only; Paul Martin Gardens (100 ppl) - Prime	\$958.00	Event
354				Outside Ceremony only; Paul Martin Gardens (100 ppl) - Non-	\$775.00	Event
355				Drawing Room - Small Ceremony (20 ppl) - Prime	\$404.00	Event
356				Drawing Room - Small Ceremony (20 ppl) - Non-Prime	\$294.00	Event
357				Willstead Manor Full Manor - 120 seated/225 cocktail - Prime	\$4,131.00	Event
358				Willstead Manor Full Manor - 120 seated/225 cocktail - Non-	\$2,217.00	Event
359				Space Discount	Negotiable	Event
360				Public Tours-Adults	\$6.25	Event
361				Public Tours-Children	\$2.75	Event
362				Public Tours-Seniors	\$5.25	Event
363				Scheduled Tours	\$5.25	Event
364				Baby Grand Piano	\$108.75	Each
365			Duff Baby	Tour of Duff Baby	\$65.25	Tour
366			Art Cart Tour	Regularly Scheduled Art Cart Tours	FREE	

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367				Booked Art Cart Tour (non-public hours) 1 Hour	\$65.25	Flat Rate
368				Booked Art Cart Tour (non-public hours) 1.5 Hour	\$98.00	Flat Rate
369			Windsor Community Museum	Book wrapping - 1 book	\$8.25	Each
370				Book wrapping - 3 books or more	\$5.50	Each
371				Encapsulation - 1 item	\$11.00	Each
372				Encapsulation - 2 or more items	\$8.25	Each
373				Encapsulation - items larger than 4'x4'	\$21.75	Each
374				Photocopying (per page legal and letter)	\$0.25	Each
375				Photocopying (per Ledger page 11 x 17)	\$0.50	Each
376				Research (first 15 minutes)	FREE	
377				Research (each additional 15 minutes)	\$16.50	Flat Rate
378				Map Service Fees (1-5 sheets)	\$21.75	Flat Rate
379				Map Service Fees (6-10 sheets)	\$27.25	Flat Rate
380				Map Service Fees (11-15 sheets)	\$33.00	Flat Rate
381				Map Service Fees (16-20 sheets)	\$38.00	Flat Rate
382				Scanning/Printing of Images	\$7.75	Image
383				Microfiche/Film Reproduction (8 1/2 x 11 output)	\$2.25	Page
384				Microfiche/Film Reproduction emailed or mailing of CD	\$2.25	Page
385				Outreach Lecture (Performed by Willislead, Sculpture Park or Museum Windsor)	\$50.00	Each
386				Specialty Walking Tour	\$5.50	Person
387				School/Group Programs	\$5.50	Student
388				After hours Booking Fee	\$65.25	Flat Rate
389		Community and Heritage Facilities	Chimczuk Museum Admission/Program and Membership Fees	Adults	\$5.50	Per Person
390				Students 3 - 24 age with student card	\$4.50	Per person
391				Seniors	\$4.50	Per person
392				Adult/Senior - Joint Admission - Chimczuk Museum & Art Gallery of Windsor (\$8 AGW + \$5 Chimczuk Museum)	\$13.00	Per person
393				Youth - Joint Admission - Chimczuk Museum & Art Gallery of Windsor (Age 6-17) (\$4 AGW + \$3.50 Chimczuk Museum)	\$7.50	Per person
394				Family - using existing Family definition in fee schedule	\$16.50	Family
395				School Children with pre-booked visit	\$3.25	Per person
396				School Children with pre-booked program min. 15 students required per booking	\$5.50	Per person
397				School Children pre-booked double program min. 15 students required per booking	\$8.25	Per person
398				Joint School Visit/Starlight pre-booked visits to museum & Adventure Bay min. 15 students required per booking	\$14.50	Per person

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City of Windsor
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
399				Joint Student weekend program pre-booked museum & Adventure Bay min. 15 students required per booking	\$17.50	Per person
400				Adult pre-booked group min 15 adults required per booking	\$4.50	Per person
401				Adult pre-booked group program min 15 adults required per	\$6.50	Per person
402				Joint Adult visit/Starlight pre-booked visit to museum & Adventure Bay min. 15 adults required per booking	\$15.00	Per person
403				Joint weekend program pre-booked museum & Adventure Bay min. 15 adults required per booking	\$18.00	Per person
404				Family membership to include a companion pass that can be used with visiting grandparent/cousin/friend	\$54.50	Per person
405				Individual membership	\$16.50	Per person
406				Museum Members & Museum Volunteer Group - Gift Shop Purchase Discount	10%	Discount
407				Museum Members & Museum Volunteer Group - Supplementary Program Fee Discount	10%	Discount
HST Notes:						
	1	of events and is provided primarily to children under 15.				
	2	of events and is provided primarily to children under 15.				
	3	ponsorship is by way of advertising in the media.				

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City of Windsor
User Fee Schedule

Community Development & Health Office - Huron Lodge							
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2020 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
1	1	Resident Services		Auditorium Rental - 1-20 people (Huron Lodge Resident)	\$0.00	per use	
2	1	Resident Services		Auditorium Rental - 1-20 people (Non-Huron Lodge Resident)	\$40.00	per use	
3	1	Resident Services		Auditorium Rental - 21-75 people (Huron Lodge Resident)	\$0.00	per use	
4	1	Resident Services		Auditorium Rental - 21-75 people (Non-Huron Lodge Resident)	\$70.00	per use	
5		Resident Services		Chapel (Non-Huron Lodge Residents)	\$25.00	per use	
6	1	Resident Services		The Family Celebration Room (Non-Huron Lodge Resident - maximum 8 people)	\$30.00	per use	
7	1	Resident Services		Unit Activity Areas - maximum 16 people (Huron Lodge Resident)	\$0.00	per use (without meal purchase)	
8		Resident Services		Unit Activity Areas - maximum 16 people (Non-Huron Lodge Resident)	\$30.00	per use (with meal purchase)	
9	1	Resident Services		Unit Activity Areas - maximum 16 people (Non-Huron Lodge Resident)	\$35.00	per use (without meal purchase)	
Notes:							
	1	Other fees may be applied where meals are not purchased.					

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